

Report No. 3

Report to Town Hall and Facilities Committee 1st June 2017

To include crockery with the hire of our rooms

1. Purpose of the report

- 1.1 To reconsider the inclusion of crockery, cutlery and glasses with the hire of our rooms, when required

2 Background.

- 2.1 About two years ago the committee decided to stop including crockery etc. with the hire of our rooms. The reasons for the decision were
a. that there were some complaints about dirty items
b. we haven't got the capacity to prevent this happening,
- 2.2 We have some small, medium, and large events run by community groups and private individuals. Some of these smaller groups have difficulty in supporting the cost of hiring in the crockery etc. needed. There is also the matter of moving all of the this in and out. We have lost some hirers because of this.
- 2.3 I believe we do support some groups, in that we allow them to use the crockery etc. I do understand that this is small quantities. This may cause problems for our staff.

We have a lot of old crockery and cutlery. This needs to be sorted out and recycled.

3 Proposal

- 3.1 That the committee reconsider, that we include the crockery etc, with the hire of our rooms .
- 3.2 That we get rid of surplus crockery and organise the rest, in places that it will be easily accessible for use.
- 3.3 That we inform our hirers, that we endeavour to make sure, that all crockery is clean but that we rely on our hirers to make sure they return everything in a good state.

4. Financial Implications

- 4.1 There may be some small financial implication.

5. Recommendations

That the committee is requested to consider the report and determine what action to be taken.

Cllr. C.C Doody