

**Malmesbury Town Council**

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ  
24<sup>th</sup> January 2018

**Local Government Act 1972**

Notice is hereby given that an extraordinary meeting of the Community & Town Promotion Committee will be held in the Town Hall, Malmesbury on Thursday 1<sup>st</sup> February 2018

Jeff Penfold  
Town Clerk

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To all members of Community & Town Promotion committee

Cllr Fran Vandelli (Chair)	Cllr Julie Exton
Cllr Campbell Ritchie	Cllr Mario Asciak
Cllr Catherine Doody (Vice Chair)	Cllr Gary Darling-Parkes
Cllr Gavin Grant	Cllr Paul Smith

**AGENDA**

1. To receive apologies for absence.
2. To receive declarations of interest.
3. Public Question Time in respect of items included in this Agenda.
4. To receive the Minutes of meeting held on 11<sup>th</sup> January 2018
5. To receive Income & Expenditure Report.
6. To discuss production, content & distribution of Festival Town Leaflet 2018.
7. To receive report from TIC; to include visitor numbers
8. To consider report outlining the refurbishment of the Tourist Information Centre.
9. To consider report outlining redesign of the website.
10. To agree forthcoming events and budget allocation to each.
11. To receive report outlining Beacon Event.
12. To receive report for a proposal for the Town Council to support administration of undertaking a geo-physical survey in the Abbey and Cloister grounds.