

Report No.3

Report to Malmesbury Town Council 19th June 2018

Data Protection Policy and Privacy Notices 2018

1. Purpose of the report

- 1.1 To recommend that the Malmesbury Town Council adopts a Data Protection Policy and agree the appropriate privacy notices.

2. Background

- 2.1 The Town Council is required to adopt an updated Data Protection Policy and agree appropriate privacy notices to ensure compliance with the General Data Protection Regulations.

3. Proposals

- 3.1 The policy and privacy notices attached to this report have been compiled using the sources identified within the text and will meet the requirements of the General Data Protection Regulations.

4. Financial implications and risks

- 4.1 There are no significant financial implications from the proposals but failure to agree a policy and privacy notices could lead to financial penalties being incurred.

5. Recommendations

- 5.1 Members are requested to note the report and determine if the policy and privacy notices as presented should be adopted by the Town Council for acceptance and implementation.

Jeff Penfold
Town Clerk
11th June 2018.