

## Report No.4

### Report to Malmesbury Town Council 19<sup>th</sup> June 2018

#### Work to Athelstan Museum

##### 1. Purpose of the report

- 1.1 To advise the Town Council of proposed works to the Athelstan Museum in Malmesbury Town Hall.

##### 2. Background

- 2.1 The Athelstan Museum is located in the Town Hall occupying space on the ground floor and with a mezzanine floor above contained within a defined area.
- 2.2 A lease was granted to the Friends of Athelstan Museum when the Town Hall was refurbished over 10 years ago but no rental payments are made to the Town Council.
- 2.3 The structure and fittings within the museum are the responsibility of the tenant and in the capacity as landlord the Town Council is to be consulted on any proposed structural alterations.

##### 3. Proposals

- 3.1 The Friends of Athelstan Museum are raising funds to enable the layout of the mezzanine floor to be altered so as to provide a better configuration for more display space.
- 3.2 These proposals do not include for any alteration to the fabric of the building but may require the removal of stud partition walls.
- 3.3 Although plans have yet to be produced the Friends of Athelstan Museum are seeking consent from the landlord for the outline proposals to be endorsed.

##### 4. Financial implications and risks

- 4.1 There are no financial implications for the Town Council but any alterations involving the existing alarm system would need to be agreed by the Town Clerk and the providers of the system to ensure the security of the Town Hall is not compromised.

##### 5. Recommendations

- 5.1 Members are requested to note the report and agree to the proposals for internal alterations within the Athelstan Museum subject to the Town Clerk being satisfied that the safety and security of the Town Hall is not compromised.

Jeff Penfold  
Town Clerk  
12<sup>th</sup> June 2018.