

Report No 1

Beacons of Light report February 2018

1. The purpose of the report

The purpose is to consider the cost and other implications of the event, and to agree whether we wish to allocate a budget, and how much, to the event. We should also nominate a working group to forge ahead with the plans according to the committee's approval.

2. Background

2.2 The Beacons of light network is already in place, and participation would mean working along their suggested guidelines – for the time of lighting the beacon, who to include in the invitation, what publicity shots could say.

2.3 The cost, nature and circumstances of a beacon-lighting event needs to be considered before we commit ourselves to the type of event we want to hold. November 11th is a Sunday. The weather could be off-putting, and the sun will set at about 16:30. The beacon will be lit at 19:00

2.4 A few simple costs could be as follows:

Item	Cost
Butane cylinders 2 x 19 kg @ £45.00 aprox	90.00
Beacon £360 + VAT and delivery	430.00
Portaloos 2 x £25.00	50.00
Marquee with lights (150 people) £785.00 + VAT and delivery	942.00

The cost of other incidentals would depend on the location of the beacon and the nature and length of the event. Such costs could include, stewarding, a bar, entertainment, etc. An afternoon and/or evening event could be organised to pay for itself if there are stall holders, however I think the nature of the solemn occasion suggests a low-key event rather than a 'festival/carnival' style celebration.

3. Proposal

3.1 The Committee should consider working in partnership with other organisations that will be putting together solemn events to mark the occasion (like the Abbey). This will reinforce whole community involvement in an appropriate manner and allow us to add value to the town's remembrance with the budget we allocate.