

MALMESBURY TOWN COUNCIL

Town Hall
Malmesbury
Wiltshire
12th June 2018

LOCAL GOVERNMENT ACT 1972

You are summoned to a meeting of the Malmesbury Town Council to be held in the Malmesbury Town Hall on Tuesday 19th June 2018, commencing at 7.00pm.

J Penfold
Town Clerk

To all members of Council

Cllr M J Asciak

Cllr G Darling- Parkes

Cllr P J Exton

Cllr W R Jones

Cllr C M Ritchie

Cllr H Wallace

Cllr R E Budgen

Cllr C C Doody

Cllr L G Grant

Cllr P Newman

Cllr P Smith

Cllr C Burke

Cllr J M Exton

Cllr A J Gundry

Cllr K Power

Cllr F Vandelli

Declarations of interest.

Public Questions on items of business included on the agenda

A G E N D A

1. To receive apologies for absence
2. To receive and adopt the Minutes of the Town Council Meeting held on the 24th April and 1st May 2018. March 2018.
3. To receive the Minutes of the Planning and Environment Committee held on the 15th May and 5th June 2018.
4. To receive the minutes of the Town Hall and Facilities Committee held on the 30th May 2018.
5. To receive and note the minutes of the Joint Burial Committee held on 4th June 2018.
6. To receive the minutes of the Policy and Resources Committee held on the 6th June 2018.
7. To receive the minutes of the Community and Town Promotion Committee held on the 7th June 2018.
8. Annual Governance and Accountability Return (Governance), Report No.1:-
 - (a) To consider the findings of the review of the effectiveness of the system of internal control; and
 - (b) To approve the Annual Governance Statement

9. Annual Governance and Accountability Return (Accounting) Report No.1:-
 - (a) To consider, approve and sign the accounting statements
10. To consider a Document Retention and Disposal Policy, recommended for adoption by the Policy and Resources Committee and attached as Report No.2
11. To consider a Data Protection Policy and Privacy Notices, attached as Report No.3
12. To consider a request from the Friends of Athelstan Museum to undertake alterations to the Athelstan Museum, attached as Report No.4
13. To receive a brief update from Wiltshire Councillor Gavin Grant
14. To consider any action to be taken about Commemoration of 100 years since the Armistice: Gien-Niebull-Malmesbury. (Report to follow)