

## Malmesbury Town Council

Minutes of the meeting of Malmesbury Town Council held in Malmesbury Town Hall on Tuesday 28<sup>th</sup> July 2015 at 7.00pm.

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**PRESENT:** His Worship the Mayor, Councillor AJ Gundry  
The Deputy Mayor, Councillor W R Jones  
**Councillors:** S Cox, CC Doody, J E Exton, LG Grant, L V Penfold, K Power,  
R F Sanderson, ACR Woodcock and K Wright.

**APOLOGIES:** Councillors R E Budgen, S J Poole.

**IN ATTENDANCE:** 1 Member of the Public.

### **DECLARATIONS OF INTEREST**

None.

### **PUBLIC QUESTION TIME**

None.

His Worship the Mayor announced the resignations of Councillors Kettleby and Shape.

### **27. TO RECEIVE AND ADOPT THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 23<sup>rd</sup> JUNE 2015**

RESOLVED that the minutes of the Town Council meetings held on the 23<sup>rd</sup> June 2015, as circulated, be received and adopted.

**Min 15** – Councillor Doody reminded Council of the need to elect a representative to serve on the Burnham House Group. It was proposed by Councillor Power, seconded by Councillor Grant and RESOLVED that Councillor Doody be appointed to represent the Town Council on the Burnham House Group.

**Min 19** - Councillor Doody stated that she had still not received a response in answer to her query about the procedure followed for the selection of Town Mayor. Councillor Penfold advised that a suitable explanation would be provided.

**Min 23** - Following the resignation of Councillor Kettleby it was proposed by Councillor Cox, seconded by Councillor Woodcock and RESOLVED that Councillor Grant be the representative of the Town Council on the Local Youth Management Group.

**Min 26** - Councillor Cox asked if the Mayor would be sending letters of thanks to the two councillors who had resigned. The Mayor responded that he would do so.

### **28. TO RECEIVE THE MINUTES OF THE PLANNING & ENVIRONMENT COMMITTEE HELD ON 24<sup>th</sup> JUNE AND 14<sup>th</sup> JULY 2015**

RESOLVED that the minutes of the Planning and Environment Committee held on the 24<sup>th</sup> June and 14<sup>th</sup> July 2015, as circulated, be received.

### **29. TO RECEIVE THE MINUTES OF THE TOWN HALL AND FACILITIES COMMITTEE HELD ON 7<sup>th</sup> JULY 2015**

RESOLVED that the minutes of the Town Hall and facilities Committee meeting held on the 7<sup>th</sup> July 2015, as circulated, be received.

**30. TO RECEIVE THE MINUTES OF THE COMMUNITY AND TOWN PROMOTION COMMITTEE HELD ON 9<sup>th</sup> JULY 2015.**

RESOLVED that the minutes of the Community and Town Promotion Committee held on the 9<sup>th</sup> July 2015, as circulated, be received.

**Min 04** – Councillor Grant drew Council’s attention to the proposed use of the Town Crest as part of a new logo to be used by the Town Team. Concern was expressed that no prior consent had been sought from the Town Council and not all councillors had seen the proposal. In view of the haste in which a decision was required it was agreed that a copy of the proposal would be sent to all councillors and any objections to be forwarded to the Town Clerk by Friday 31<sup>st</sup> July, silence would imply agreement.

**31. CO-OPTION OF TOWN COUNCILLORS**

The Town Clerk presented a report he had previously circulated to the Policy and Resources Committee, outlining a process for the co-option of councillors and containing recommendations from that committee.

Councillor Doody questioned the proposal for a meeting in August when Council had previously agreed not to meet during August and Councillor Power questioned why it was felt appropriate to vote by ballot. The Mayor stated that the vacancy needed to be filled as soon as possible and therefore an extraordinary meeting would be appropriate even if this was to be held in August. The issue of voting by ballot rather than show of hands could be determined on the night.

Councillor Jones proposed that the timescale for applicants to respond should be fourteen days and not the twenty one suggested in the report. Councillor Power advised that she had obtained information from other councillors indicating that the minimum period was twenty one days. The Town Clerk informed the Council that he had researched the issue with other colleagues and whilst legislation did not contain any reference to the process to be adopted the timescale for receipt of applications ranged from one week to four weeks with twenty one days being the most common period in use.

It was proposed by Councillor Sanderson, second by Councillor Grant and RESOLVED that the process as recommended by the Policy and Resources Committee be adopted with a meeting scheduled for 25<sup>th</sup> August, twenty one days for receipt of applications and the method of voting to be determined at the meeting.

**32. COMMUNITY ASSETT LISTING - UPDATE**

Councillor Gundry reported that he had carefully assessed the list of premises previously identified as suitable for listing as community assets but found that the majority did not meet the required criteria. New legislation had been promised and which would enable protection against demolition or change of use but this was yet to be released. The Bowls Club and the Kings Church were both held in trust and he had not received a response in respect of the fire station.

**The meeting closed at 20.15 hrs**