

Report No.2

Report to Town Council 10th July 2013

Frequency of Council Meetings

1. Purpose of the report

- 1.1 To discuss the frequency of Council Meetings and to consider whether or not they are held often enough for the Council to move forward in a timely way with ongoing projects.
- 1.2 To propose a change from 2 monthly meetings to monthly meetings of Full Council.
- 1.3 To propose that each Committee has a similar item on their next agenda to review whether or not they wish to change the frequency of their meetings.

2. Background

- 2.1 Several members have commented on the length of time between Full Council and other Committee meetings being too long for them to obtain approval for actions, move projects along or receive updates on important matters. Also it is likely that the agendas will become very full and then in consequence meetings become overly long or some matters not be discussed in a timely manner. One option is to call extraordinary meetings when needed, however a set list of dates would assist Councillors better with the planning of their projects and their diaries. (This does not preclude Extraordinary meetings though, if required).

3. Proposals

- 3.1 To propose a change from 2 monthly meetings to monthly meetings of Full Council.
- 3.2 To propose that each Committee has a similar item on their next agenda to review whether or not they wish to change the frequency of their meetings.

4. Financial Implications and risks

- 4.1 There will be cost implications for use of the Town and Clerk/ staff wages to cover the meetings, however should extraordinary meetings need to be called, then these would incur the same charges.

5. Recommendations

- 5.1 It is recommended that Full Council agree to the proposals put forward in 3.1 and 3.2.

Cllr. Kim Power
20th June 2013