

## **Malmesbury Town Council**

Minutes of the Town Council Meeting held in the Malting Hall, Malmesbury on Tuesday 24<sup>th</sup> September 2013 at 7.00pm.

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**PRESENT:** Councillors: WG Blake, RE Budgen, FE Caton, CC Doody, JE Exton, A Kettleby, SJ Killane, L Penfold, K Power and SJ Shape.

**APOLOGIES:** Councillors: J Gundry, S Poole, MH Snell, RF Sanderson S Cox, and A C R Woodcock.

**PUBLIC IN ATTENDANCE:** 0

### **ELECTION OF CHAIRMAN**

**Resolved:** that Councillor K Power be elected as Chairman for the duration of the meeting.

### **DECLARATIONS OF INTEREST AND DISPENSATIONS**

Councillors FE Caton, JE Exton and CC Doody declared interests in Agenda Item 6, Grant Scheme for Voluntary Groups; they each have a connection with the Kite Group.

### **PUBLIC QUESTION TIME**

Councillor WG Blake asked why the Minutes of the last meeting and those of the Council's Committees were not on the Agenda.

The Committee Clerk stated that their omission was a mistake on his part, and that they could be considered at the next meeting.

Councillor L Penfold opined that the consultation event in the Old School Room, concerning its' future use, was not adequately advertised.

Councillor JE Exton responded, saying that there had been a problem printing posters. Nevertheless, the book sale did much to bring people to the event.

Councillor K Power added that the event had been advertised on Facebook, in the newspapers and posters, however lessons will be learned to ensure that future events are better promoted.

### **54. NEIGHBOURHOOD PLAN**

An update was delivered by Councillor K Power, who stated that the consultation work will be considered by the MNSG at a meeting on 26<sup>th</sup> September. The preparatory work entails three main amendments to the Plan; a reduction in the number of houses at Burton Hill, altering the total number of houses in accordance with Wiltshire Council and removing the supermarket section of the Plan.

## **55. WILTSHIRE COUNCIL CAMPUS PROJECT**

Council received a brief presentation from Councillor S Killane about the Campus Project. He stated:

- That Wiltshire Council will become a more strategic body and will look to off-load the local management of assets. The Campus process is one mechanism to achieve this;
- The Campus project looks to consolidate community assets. One outcome of which might be the release of land/assets for community benefit;
- The Malmesbury Area Board has agreed to establish a Campus project for the Malmesbury area (not just the Town);
- The project could look at the status of the Police Station, possibly moving it to the centre of Town and making better, more efficient use of community assets such as the School; and
- The Terms of Reference allow for 1 representative from the Town Council and 1 from the Parish Councils.

Issues discussed included:

- The need to appoint a substitute;
- The possibility of altering the Terms of Reference to have two representatives;
- That the Town Council representative role will entail a good deal of time; and
- That it will probably be an ongoing exercise, rather than one solution.

### **Resolved:**

- 1) That Councillor C Doody be appointed as the Town Council representative and that Councillor A Kettley be appointed the substitute.
- 2) That representations be made to the Area Board, stating that one Town Council and one Parish Council representative is not sufficient.

## **56. TOWN TEAM**

The item was introduced by Councillor S Killane, who stated:

- That as part of the planning permission, Waitrose were mandated to support the High Street. A total of £142,000 will be forthcoming to support the work of a Town Team;
- A Task Group is being proposed, which will meet three times to draw up the Terms of Reference and membership of a Town Team; and
- That a group of retail consultants has been appointed to help identify areas in which the High Street can prosper and improve.

Issues discussed included:

- The status of the Chamber of Commerce;
- The remit of the Town Team and its' likely effectiveness; and

- The potential projects which a Town Team could take forward.

**Resolved:** That Council S Shape be appointed as the Council's representative on the Task Group.

## 57. WEBSITE UPDATE

Councillor K Power introduced Report No.5 which sought approval to establish a Working Group which will work with the contractor to develop the Council's website.

It was noted that that the Working Group will provide the Council with regular updates and that approval from Full Council will be sought before the website's launch.

**Resolved:**

- 1) That a Website Working Group be established consisting of Councillors Power and Gundry, the Town Clerk and representatives from the Town Hall Management Committee, the Tourist Information Centre, the Cinema and other relevant bodies.
- 2) That the Working Party addresses the issues set out in the Report, provides regular updates to Council and seeks approval of Council before the website is launched.
- 3) That the Town Clerk and Councillors Gundry & Power be points of contact for the contractor and be authorised to pass on data, content and instructions for the website.

## 58. GRANT SCHEME FOR VOLUNTARY GROUPS

Consideration was given to an application from the Malmesbury Kite Group for funding through the Grant Scheme.

Councillor FE Caton stated that any award would go towards insurance, toilets and generators and would enable a larger and more successful event to take place.

Issues discussed included:

- The Group's existing income;
- What would happen to the money in the event that the Festival was called off; and
- How much money should be allocated, given that the Group had applied for a sum in excess of the limit.

**Resolved:** that a grant of £500 be made to the Malmesbury Kite Group.

## **59. WILTSHIRE COUNCIL CONSULTATIONS**

Councillor S Killane stated that there were 3 important consultation exercises underway; the Core Strategy, a draft 20mph policy and a review of Bus Services.

Issues discussed included:

- Traffic issues including speeding;
- That the Planning & Environmental Issues Committee has already responded to the draft 20mph policy and a review of Bus Services.
- The importance of responding to the consultations.

### **Resolved:**

- 1) To request that the Planning & Environmental Issues Committee responds to the Core Strategy consultation.
- 2) That Members consider the 20mph and Bus Review consultations and respond individually.

**The meeting closed at 8.32pm.**