

## Malmesbury Town Council

Minutes of the Town Council Meeting held in Malmesbury Town Hall on Tuesday 24<sup>th</sup> June 2014 at 7.00pm.

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**PRESENT:** Her Worship the Mayor, Councillor S J Poole  
The Deputy Mayor, Councillor K Power  
Councillors: R E Budgen, F E Caton, S Cox, C C Doody, J E Exton,  
L G Grant, W R Jones, S J Killane, V L Penfold, S J Shape and  
A C R Woodcock

**APOLOGIES;** Councillors A J Gundry, A Kettleby and R F Sanderson

### **DECLARATIONS OF INTEREST AND DISPENSATIONS**

None

### **PUBLIC QUESTION TIME**

Councillor Power stated that she had been approached by a local resident about alleged problems with dog fouling in the cemetery and enquired if any action was proposed. Councillor C C Doody replied that new signs were going to be installed advising to keep dogs on leads and to clear up if they foul.

### **MAYORAL ANNOUNCEMENTS**

The Town Mayor, Councillor S J Poole congratulated Councillor W R Jones on his being elected to the Council and welcomed him to the meeting.

#### **06. TO RECEIVE AND ADOPT THE MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 29<sup>th</sup> APRIL, 6<sup>th</sup> AND 13<sup>th</sup> OF MAY 2014.**

RESOLVED that the minutes of the Town Council meeting held on the 29<sup>th</sup> April, 6<sup>th</sup> and 13<sup>th</sup> of May 2014, as circulated, be received and adopted.

**Min 05** - Councillor Doody advised that she had been appointed as a Council representative to the Burnham House Project and there would be a consultation meeting in July.

#### **07. TO RECEIVE THE MINUTES OF THE PLANNING & ENVIRONMENTAL ISSUES COMMITTEE MEETINGS HELD ON 13<sup>th</sup>, 14<sup>th</sup> MAY, AND 3<sup>rd</sup>, 11<sup>th</sup> OF JUNE 2014**

RESOLVED that the minutes of the Planning and Environmental Issues Committee meeting held on the 13<sup>th</sup>, 14<sup>th</sup> May and 3<sup>rd</sup>, 11<sup>th</sup> June 2014, as circulated, be received.

#### **08. TO RECEIVE THE MINUTES OF THE COMMUNITY AND TOWN PROMOTION COMMITTEE MEETINGS HELD ON 13<sup>TH</sup>, 15<sup>TH</sup> MAY AND 5<sup>TH</sup> JUNE 2014.**

RESOLVED that the minutes of the Policy and Resources Committee meetings held on the 13<sup>th</sup>, 15<sup>th</sup> May and 5<sup>th</sup> June 2014, as circulated, be received.

**Min 75** - Councillor Poole stated that the minute was incorrect. The Town Clerk advised that the minute was a correct record of what had been stated at the meeting even though the promised sponsorship had not been forthcoming.

**Min 79** - Councillor Poole then drew attention to a further error in the minutes whereby the word “photos” had been used instead of “holes”.

The above minutes had previously been approved by the committee at the meeting on the 5<sup>th</sup> June 2014.

Councillor Poole enquired if free parking could be obtained for the BBC History Weekend but with the waiting limit retained. The Town Clerk to make enquiries.

**09. TO RECEIVE THE MINUTES OF THE TOWN HALL AND FACILITIES COMMITTEE MEETINGS HELD ON 13<sup>TH</sup> AND 21<sup>ST</sup> MAY 2014**

RESOLVED that the minutes of the meetings of the Town Hall and Facilities Committee held on the 13<sup>th</sup> and 21<sup>st</sup> May 2014, as circulated, be received.

A question was raised about the installation of a bell at the front door. The Town Clerk advised that the order had been placed with a local electrician and it would be installed at the same time as other electrical work was being undertaken.

**10. TO RECEIVE AND NOTE THE MINUTES OF THE JOINT BURIAL COMMITTEE MEETING HELD ON 2<sup>ND</sup> JUNE 2014.**

RESOLVED that the minutes of the meeting of the Joint Burial Committee held on the 2<sup>nd</sup> June 2014, as circulated, be received and noted.

**11. TO RECEIVE THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETINGS HELD ON 13<sup>TH</sup> MAY AND 10<sup>TH</sup> JUNE 2014**

RESOLVED that the minutes of the meeting of the Policy and Resources Committee held on the 13<sup>th</sup> May and 10<sup>th</sup> June 2014, as circulated, be received.

**Min 07(e)** – Councillor Poole expressed concern about the tone and content of some of the material being posted on Town Council media sites. She proposed that effective immediately, no Town Councillor makes any further posts on any Town Council Social media site or website pending the acceptance of a new Communications Policy. The proposal was duly seconded and it was RESOLVED that the proposal be accepted and approved.

**Min 08** – Councillor Doody advised that the proposed tea party would be a Town Council event.

**Min 09** - Councillor Poole advised that it had proved difficult to secure a scroll within the timescale and proposed that the agreed finance be placed towards a suitable framed photograph of the town. Councillor Penfold seconded the proposal and it was RESOLVED that a suitable photograph and frame would replace a scroll.

**12. TOWN TEAM**

Councillor Caton referred to a document previously circulated and provided an update on the work of the Town Team. A revised report would be provided after the meeting.

**13. FLOOD WARDEN SCHEME FOR MALMESBURY**

Councillor Poole presented a report previously provided by Councillor Gundry on the subject of a flood warden scheme for Malmesbury. After considerable debate it was proposed by Councillor Poole, seconded by Councillor Budgen and RESOLVED that the Town Council establishes an official scheme of Flood Wardens as stated in the report.

It was proposed by Councillor Poole, seconded by Councillor Penfold and RESOLVED that the Memorandum of Understanding attached to the report be accepted by the Town Council.

It was proposed by Councillor Poole, seconded by Councillor Kettleby and RESOLVED that the scheme be initiated as soon as possible.

**The meeting closed at 20.15 pm.**