

Malmesbury Town Council

Minutes of the Full Council Meeting held at Malmesbury Town Hall on Tuesday 21st April 2015 at 7.00pm.

PRESENT: Her Worship the Mayor, Councillor SJ Poole
Councillors: RE Budgen, CC Doody, J Exton, AJ Gundry, G Grant, W Jones, A Kettlety, RF Sanderson and ACR Woodcock.

APOLOGIES: Councillors S Cox, K Power & S Killane.

ALSO IN ATTENDANCE: Six members of the public.

DECLARATIONS OF INTEREST:

Councillor J Exton declared an interest in Agenda Item 6. She is the Secretary of the Malmesbury Victoria Football Club. She did not speak or vote on the item (She remained in the chamber as she was temporarily incapacitated by an injured leg).

Councillor ACR Woodcock declared an interest in Agenda Item 14. He is the Treasurer of the Malmesbury Centre for the Physically Handicapped. He did not speak or vote on the item.

PUBLIC QUESTION TIME

None received.

86. TO RECEIVE AND ADOPT THE MINUTES OF THE TOWN COUNCIL HELD ON 24th MARCH 2015.

Council noted that some Councillors had not received the draft Minutes prior to the meeting.

Resolved: to defer consideration of the Minutes to a future meeting.

87. TO RECEIVE THE MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE HELD ON 25th MARCH 2015

Council noted that some Councillors had not received the draft Minutes prior to the meeting.

Resolved: to defer consideration of the Minutes to a future meeting.

88. TO RECEIVE THE MINUTES OF THE COMMUNITY AND TOWN PROMOTION COMMITTEE HELD ON 2ND APRIL 2015

Council noted that some Councillors had not received the draft Minutes prior to the meeting.

Resolved: to defer consideration of the Minutes to a future meeting.

Councillor Poole informed Council about a £200 shortfall in the Malmesbury in Bloom budget.

Councillors Sanderson & Grant each personally pledged £100 towards Malmesbury in Bloom.

Councillor Poole thanked them both.

89. TO RECEIVE THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD ON 7th APRIL 2015

Council noted that a small river gauge would be sited near the football club, to allow the local flood group to monitor river levels.

It was also noted that a machine accepting card payments would be installed in the TIC. Its operation will be reviewed after a year.

Resolved: that the Minutes be received.

90. PROPOSED SEWER WORKS – FLYING MONK PLAYING FIELD

Consideration was given to Report No.1 which informed the Council of proposals to install a larger capacity sewer across the Flying Monk Playing Field and presented a request from the Malmesbury Victoria Football Club to liaise with the developer so as to ensure that the club is not disadvantaged.

Issues discussed included:

- The early indication from Fields in Trust is that because there is an existing sewer, a rigorous permission process for the works might not be necessary;
- The need for the Town Council to be kept up to date; and
- That the Football Club will be the organisation most disrupted by the proposed works.

Resolved:

- 1) To note the proposed works.
- 2) To agree to the request from the Football Club that they be allowed to negotiate an appropriate settlement with the developer, provided that the Town Council is kept informed.

91. COMMITTEE DATES 2015/16

Consideration was given to Report No.2 which presented a draft calendar of meetings for the 2015/16 municipal year.

Council considered the draft calendar and proposed amendments drawn up by Councillor Gundry.

Resolved: that following the amendments suggested by Councillor Gundry, the Committee dates for the 2015/16 municipal year be approved. (a copy of the approved dates is appended to these Minutes as **Appendix 1**).

92. COMMITTEE ALLOCATIONS 2015/16

Council noted that in previous years, this task had been performed at the Town Council meeting where after Committees elected their Chairs and Vice-Chairs.

Resolved: to defer consideration of the item until the meeting on 12th May 2015.

93. PRAYERS AT TOWN COUNCIL MEETINGS

Consideration was given to Report No.4 which invited the Council to consider the provisions of the Local Government (Religious Observances) Act 2015.

Issues discussed included:

- That the Act will not come into force for a couple of months; and
- Whether a period of prayer/reflection should be included as part of the Agenda.

Three motions were put forward, a majority was not forthcoming for any of them; No decision was made.

94. BARRIER – JACKDAWS COFFEE HOUSE

Consideration was given to Report No.5 which invited the Council to consider a request from the proprietors of Jackdaws Coffee House to erect a low-level barrier between the Town Hall entrance and the coffee shop.

Issues discussed included:

- The aesthetic impact on the Town Hall;
- That the original plans from the refurbishment of the Town Hall had included some kind of divide;
- The absence of a plan; and
- The possibility of a less permanent structure.

Resolved:

- 1) That a plan/drawing of the proposed structure be requested.
- 2) That the matter be dealt with by the Town Hall & Facilities Committee.

95. WILTSHIRE COUNCIL REQUEST FOR UPDATE ON EMERGENCY PLAN

Consideration was given to a request from Wiltshire Council to provide an update on work to produce an Emergency Plan. Report No.6 presented a series of questions from Wiltshire Council to Town/Parish Councils on the matter.

Resolved: that authority be delegated to Councillor Gundry to respond to the request.

96. MALMESBURY FLOOD PLAN

Consideration was given to Report No.7 which presented a draft Flood Plan and proposals for Flood Wardens.

Issues discussed included:

- Whether or not public consultation was needed;
- That Wiltshire Council intend to use the Plan as a model plan for other areas of the County;
- That an edited version of the Plan will be published on the Town Council's website; and
- That Flood Wardens will make themselves known to residents in at risk areas.

Resolved:

- 1) To approve the Flood Plan and subsequent recruitment, insuring, training and equipping of Flood Wardens.
- 2) That a request from Wiltshire Council's Operational Flood Working Group that the Malmesbury Flood Plan be used as a recommended model be approved.

97. COMMUNITY ASSET LISTING

Consideration was given to Report No.8 which provided an update on the current status of Community Asset Listing.

Resolved: to note the Report.

98. GRANT APPLICATION – THE MONDAY CLUB

Consideration was given to an application for a grant from the Monday Club. The Council noted that the Group intend to purchase some indoor curling equipment which could be used by their members.

Resolved: to approve the application for £100.

99. UPDATE FROM THE WILTSHIRE COUNCILLOR FOR MALMESBURY

Councillor Killane had tendered his apologies and was unable to give an update.

The meeting closed at 8.25pm.

Appendix 1:

COMMITTEE MEETING DATES – 2015/16

Month	Full Council	Planning & Environment Committee	Policy & Resources Committee	Town Hall & Facilities Committee	Community & Town Promotion	Joint Burial Committee
May	Tue 5 Tue 12	Wed 13		Tue 26	Thur 14	
June	Tue 23	Tue 2 Tue 24	Tue 9		Thur 4	Mon 15
July	Tue 28	Tue 14	Tue 7	Wed 1	Thur 2	
August		Tue 11			Thur 6	
September	Tue 29	Tue 1 Tue 22	Tue 8	Wed 2	Thur 3	Mon 7
October	Tue 27	Tue 13	Tue 6			
November	Tue 24	Wed 3 Wed 24	Tue 3	Wed 4	Thur 5	Mon 16
December	Tue 15	Wed 15	Tue 1			
January	Tue 26	Tue 5 Wed 27	Tue 12	Wed 6	Thur 7	
February	Tue 23	Tue 16	Tue 9			Mon 8
March	Tue 29	Wed 9 Wed 30	Tue 8	Wed 2	Thur 3	
April	Tue 26	Tue 19	Tue 5		Thur 7	
May	Tue 3 Tue 10	Wed 11	Tue 17	Tue 24	Thur 12	