

## Malmesbury Town Council

Minutes of the meeting of Malmesbury Town Council held in Malmesbury Town Hall on Tuesday 29<sup>th</sup> March 2016 at 7.00pm.

---

**PRESENT:** His Worship the Mayor, Councillor A J Gundry  
The Deputy Mayor, Councillor W R Jones  
R Budgen, S Cox, C C Doody, L G Grant, H Webb, L V Penfold, K Power,  
R F Sanderson, F Vandelli and A C R Woodcock

**APOLOGIES:** Cllrs J E Exton, S J Poole, and K Wright

**NOT PRESENT:** Cllr M Jennings

**ALSO PRESENT:** Two members of the public.

**DECLARATIONS OF INTEREST:** None.

**PUBLIC QUESTION TIME:** None

**82. TO RECEIVE AND ADOPT THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 23<sup>rd</sup> FEBRUARY 2016.**

RESOLVED that the minutes of the Town Council meeting held on the 23<sup>rd</sup> February 2016, as circulated, be received and adopted.

**83. TO RECEIVE THE MINUTES OF THE POLICY & RESOURCES COMMITTEE HELD ON 16<sup>th</sup> FEBRUARY 2016**

RESOLVED that the minutes of the Policy and Resources Committee meeting held on the 16<sup>th</sup> February 2016, as circulated, be received.

**84. TO RECEIVE THE MINUTES OF THE PLANNING & ENVIRONMENT COMMITTEE HELD ON 1<sup>st</sup> MARCH 2016**

RESOLVED that the minutes of the Planning and Environment Committee meeting held on the 8<sup>th</sup> February 2016, as circulated, be noted.

**Min 5** – Councillor Cox advised that the condition of the recycling area in Station Yard was becoming an unacceptable eyesore at a main entrance into the town. Councillor Budgen explained that the responsibility rested with Wiltshire Council and that the issue would be raised with the Parish Steward when the scheme commences again in April.

**Min 5** – Councillor Grant raised the issue of potholes and in particular the one outside of Kit Box. It was agreed that the Chair of Planning and Environment Committee would write a suitable letter to Wiltshire Council expressing concern about the current situation.

**85. TO RECEIVE THE MINUTES OF THE COMMUNITY & TOWN PROMOTION COMMITTEE HELD ON 3<sup>rd</sup> MARCH 2016**

RESOLVED that the minutes of the Community and Town Promotion Committee meeting held on the 3<sup>rd</sup> March 2016, as circulated, be noted.

**86. TO RECEIVE THE MINUTES OF THE TOWN HALL & FACILITIES COMMITTEE HELD ON 9<sup>th</sup> MARCH 2016**

RESOLVED that the minutes of the Town Hall and Facilities Committee meeting held on the 9<sup>th</sup> March 2016, as circulated, be noted.

**Min 6** – Councillor Power enquired what public consultation had taken place before the new charges had been agreed and referred to a previous decision to make the Town Hall affordable. Councillor Grant replied that the Town Council had a duty to all taxpayers and that even at the new rate the cost of hiring the Town Hall was affordable, especially when compared to other comparable facilities.

**87. TOWN COUNCIL NEWSLETTER**

Councillor Power presented her report and outlined the case for all councillors being consulted before the newsletter was published.

After considerable discussion it was proposed by Councillor Grant, seconded by Councillor Jones and RESOLVED that current practice is amended and that all councillors are invited to contribute to the Town Council newsletter, with the proviso that articles are submitted to the relevant committee chair for review and onward submission as appropriate. Such articles to be included on a best endeavours basis. Editorial decisions on the content of the newsletter shall remain with the Town Mayor whose decision is final.

It was proposed by Councillor Gundry, seconded by Councillor Power and RESOLVED that all councillors be afforded the opportunity to review the newsletter but final editorial control remained with the Mayor.

**88. TRANSFER OF FREE PARKING ADMINISTRATION**

The Town Clerk presented his report on the policy received from Wiltshire Council on the administration of free parking spaces within the town. Considerable debate ensued about the lack of detail received and the potential implications for various groups within the town.

It was proposed by Councillor Gundry, seconded by Councillor Budgen and RESOLVED that the issue be delegated to the Policy and Resources Committee to form a working group to approve applications. In the meantime the Town Clerk would continue to ask questions of Wiltshire Council officials and the Mayor, together with the Town Clerk, would write to the relevant Cabinet member at Wiltshire Council.

**89. MALMESBURY NEIGHBOURHOOD PLAN REVIEW GROUP**

Councillor Gundry reported that he had received an official invitation to attend a meeting of the Malmesbury Neighbourhood Planning Review Meeting in his capacity as Town Mayor. He explained that the Town Council had previously agreed to disband the MNSG and sought a view about whether or not the invitation should be accepted especially as there had been no information about how the group was constituted and the level of support or recognition given by other councils. It was proposed by Councillor Gundry, seconded by Councillor Budgen and RESOLVED that the invitation be declined.

Councillor Jones reminded members that any councillors attending the group could not be attending in their role as councillor as the group was not recognised by the Town Council and they would therefore be attending as individual citizens.

**Meeting closed at 20.43**