

## Malmesbury Town Council

Minutes of the meeting of Malmesbury Town Council held in Malmesbury Town Hall on Tuesday 3<sup>rd</sup> May 2016 at 7.00pm.

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**PRESENT:** His Worship the Mayor, Councillor A J Gundry  
The Deputy Mayor, Councillor W R Jones  
Councillors: R Budgen, S Cox, C C Doody, J E Exton, L G Grant,  
L V Penfold, S J Poole, R F Sanderson, F Vandelli, H Webb,  
A C R Woodcock and K Wright.

**APOLOGIES:** Cllr K Power

**NOT PRESENT:** Cllr M Jennings

**ALSO PRESENT:** Two members of the public.

**DECLARATIONS OF INTEREST:** None.

### **01. TO ELECT THE TOWN MAYOR FOR THE CIVIC YEAR 2016/2017.**

It was proposed by Councillor Exton, seconded by Councillor Webb and RESOLVED that Councillor W R Jones be elected to the office of Town Mayor for the Civic Year 2016/2017. There were no other nominations received.

### **02. TO ELECT THE DEPUTY TOWN MAYOR FOR THE CIVIC YEAR 2016/2017**

It was proposed by Councillor Sanderson, seconded by Councillor Poole and RESOLVED that Councillor A C R Woodcock be elected to the office of Deputy Town Mayor for the Civic Year 2016/2017. There were no other nominations received.

### **03. TO RECEIVE AND ADOPT THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 26<sup>th</sup> APRIL 2016.**

RESOLVED that the minutes of the Town Council meeting held on the 26<sup>th</sup> April 2016, as circulated, be received and adopted.

### **04. TO RECEIVE THE MINUTES OF THE PLANNING & ENVIRONMENT COMMITTEE HELD ON 20<sup>th</sup> APRIL 2016**

RESOLVED that the minutes of the Planning and Environment Committee meeting held on the 20<sup>th</sup> April 2016, as circulated, be noted.

### **05. TO APPOINT COUNCILLORS TO SERVE ON COMMITTEES FOR 2016/2017**

Council Gundry presented a report identifying the requests made by councillors and a suggested allocation to the standing committees of the Town Council and the Joint Burial Committee and proposed that the allocation be adopted for the Civic Year 2016/2017. The proposal was seconded by Councillor Webb and APPROVED by the Town Council.

**Town Hall & Facilities Committee:** C C Doody, J E Exton, L G Grant, W R Jones, L V Penfold, F Vandelli, A C R Woodcock and K Wright.

**Community & Town Promotion:** S Cox, C C Doody, J E Exton, L G Grant, S J Poole, R F Sanderson, F Vandelli, and A C R Woodcock.

**Planning & Environment Committee:** RE Budgen, S Cox, J E Exton, A J Gundry, W R Jones, RF Sanderson, H Webb and A C R Woodcock.

**Joint Burial Committee:** CC Doody, AJ Gundry, M Jennings, S J Poole, H Webb and K Wright.

His Worship the Mayor adjourned Council in order for meetings of the Town Hall & Facilities, Community & Town Promotion and Planning & Environment Committees to take place. Following the election of Chairs and Vice Chairs to those committees Council was reconvened.

#### **06. TO APPOINT COUNCILLORS TO SERVE ON THE POLICY & RESOURCES COMMITTEE FOR 2016/2017**

Consideration was given to the appointment of Councillors to the Policy & Resources Committee. The Mayor reminded the councillors that four of the seats on that committee were allocated to the Chairs of the Service Committees of the Council and the Chair or Vice Chair of the Joint Burial Committee and held by those councillors whilst in those respective roles.

The councillors holding those seats by virtue of their being elected Chairs of committees were identified as being Councillors Doody, Grant, Vandelli and Budgen.

It was proposed by the Mayor, seconded by Councillor Webb and RESOLVED by the Council that the other four seats on the Policy and Resources Committee be allocated to Councillors Cox, Gundry, Penfold and Poole.

The Mayor adjourned Council in order for a meeting of the Policy & Resources Committee to take place following which the Council meeting was reconvened.

#### **07. TO APPOINT COUNCILLORS TO SERVE ON OUTSIDE ORGANISATIONS**

The Town Council agreed on the following appointments to outside organisation as representatives of the Town Council for the Civic Year 2016/2017:

**Wiltshire Association of Local Councils** – Councillors Gundry and Budgen

**Wiltshire Association of Market Towns** - Councillors Gundry and Poole

**Elizabeth Hodges Trust** – Councillor Sanderson

**Conservation Group** – Councillor Woodcock

**Campus Project** – Councillor Budgen

**Malmesbury & District Community Transport** – Councillor Gundry

**Town Team** – Councillor Grant

**Malmesbury & District Twinning Association** – Councillors Poole and Sanderson

**Operational Flood Group** – Councillor Gundry

**Community Area Transport** – Councillor Budgen

**Local Youth Management Group** – Councillor Vandelli

**Burnham House Working Group** – Councillor Doody

The Town Council was advised by Councillor Doody that the Activity Zone users group had not met for over a year and it was RESOLVED to remove it from the list.

#### **08. SCHEDULE OF MEETINGS FOR 2016/2017**

The Town Clerk and Councillor Gundry presented report number 3, the suggested schedule of meetings for the new Civic Year. The schedule was proposed by Councillor Jones, second by Councillor Woodcock and adopted by the Town Council.

**The meeting closed at 19.51 hrs.**