

Report No. 2

Report to Town Council 25th April 2017

Use of part of Cloister Gardens by the Abbey café

1. Purpose of the report

- 1.1 To seek the Town Council's approval to allow three tables and chairs to be placed on the grass just at the rear of Abbey adjacent to the steps leading into the rear door of the Abbey.

2. Background

- 2.1 The Town Council holds a long lease on Cloister Gardens and is responsible for undertaking the necessary grounds maintenance.

3. Proposal

- 3.1 A request has been received from the operators of the café in the Abbey to allow three tables and chairs to be located on grass at the bottom of the rear steps from the Abbey and in part of Cloister Gardens.
- 3.2 The purpose would be to provide a facility for users of the café and would be weather dependent.
- 3.3 The operators of the café know that the furniture would need to be removed when grass cutting takes place.
- 3.4 At the moment customers tend to take their purchases across the gardens to use the seats under the pergola

4. Financial implications and risks

- 4.1 Provided that the operators of the café collect all litter deposited by clients and dispose of the same through the facilities at the Abbey there should be no financial implication for the Town Council.
- 4.2 The operators would need to ensure that the tables are removed during grass cutting and whenever the Cloister Gardens is being used for events.

5. Recommendations

- 5.1 The Town Council is requested to consider the request and determine what action is to be taken.

Jeff Penfold
Town Clerk
18^h April 2017