

Agenda item 10

Report to Town Council 26th September 2017

Schedule of Meetings:

1. Purpose of Report:

To request that Town Hall & Facilities committee meetings are held a different week to Community and Town Promotions, as they are both busy committees and often can both be long meetings.

2. Background:

At the moment, the meeting schedule seems to be that both Town Hall & Facilities and Community and Town Promotions are on the same week, on the following day. For those who are on both committees this is a lot of work in one week.

3. Proposal:

3.1 To request that Town Hall and Facilities are held on a different week to Community and Town Promotion

3.2 For a new schedule of meetings be sent to all councillors for their diary's.

4. Financial implications:

The only financial implication would be for the Clerk time, but as we already have a meeting each month, this is already accounted for.

5. Recommendations:

To agree the following dates for the next meetings:

October 11th

November 8th

December 6th

January 24th

February – no meeting

March 7th

April 11th

Cllr Julie Exton

31st July 2017