

## Malmesbury Town Council

Minutes of the Town Council Meeting held in Malmesbury Town Hall on Tuesday 21<sup>st</sup> October 2014 at 7.00pm.

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**PRESENT:** Her Worship the Mayor, Councillor S J Poole  
The Deputy Mayor, Councillor K Power  
Councillors: R E Budgen, F E Caton, S Cox, J E Exton, L G Grant, A J Gundry, W Jones, V L Penfold, R F Sanderson and

**APOLOGIES;** Councillor C C Doody, A Kettleby, S J Killane and A C R Woodcock

**NON ATTENDANCE:** Councillor S J Shape

### **DECLARATIONS OF INTEREST AND DISPENSATIONS**

None

### **PUBLIC QUESTION TIME**

There were no public questions.

### **MAYORAL ANNOUNCEMENTS**

The Mayor reported on the successful concert held in Malmesbury Abbey by the youth choir from Bad Hersfeld and reminded councillors of the forthcoming Service of Remembrance on 9<sup>th</sup> November.

**33. TO RECEIVE AND ADOPT THE MINUTES OF THE TOWN COUNCIL HELD ON 23<sup>rd</sup> SEPTEMBER 2014 AND THE EXTRAORDINARY MEETING HELD ON THE 9<sup>th</sup> OCTOBER 2014**

RESOLVED that the minutes of the Town Council meeting held on the 23<sup>rd</sup> September and those of the Extraordinary meeting held on the 9<sup>th</sup> October 2014, as circulated, be received and adopted.

**34. TO RECEIVE THE MINUTES OF THE PLANNING & ENVIRONMENT COMMITTEE HELD ON 8<sup>th</sup> OCTOBER 2014**

RESOLVED that the minutes of the Planning and Environment Committee meetings held on the 8<sup>th</sup> October 2014, as circulated, be received.

**35. TO RECEIVE THE MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN HALL AND FACILITIES COMMITTEE HELD ON 8<sup>th</sup> OCTOBER 2014**

RESOLVED that the minutes of the extraordinary meeting of the Town Hall and Facilities Committee held on the 8<sup>th</sup> October 2014, as circulated, be received.

**Min 3** - The Town Clerk advised that work to be undertaken by Wiltshire Council was due to commence shortly and that tenders had been sought for the necessary Town Council work in Cuckingstool Mead. It was proposed by Councillor Poole, seconded by Councillor Sanderson and RESOLVED that authority be delegated to the Town

Clerk, Town Mayor, and Councillors Gundry and Power to accept the most appropriate tender to a maximum value of £4,000 in order that work may proceed without delay.

**36. TO RECEIVE THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD ON 14<sup>th</sup> OCTOBER 2014**

RESOLVED that the minutes of the Policy and Resources Committee meeting held on the 14<sup>th</sup> October 2014, as circulated, be received.

**37. APPOINTMENT TO PLANNING AND ENVIRONMENT COMMITTEE**

Councillor V L Penfold had previously expressed her desire to stand down from membership of the Planning and Environment Committee in view of her current workload. Councillor Poole indicated her willingness to replace Councillor Penfold. There being no other expression of interest it was proposed by Councillor Gundry, seconded by Councillor Power and RESOLVED that Councillor Poole replace Councillor Penfold on the Planning and Environment Committee with immediate effect.

**38. NEIGHBOURHOOD PLAN**

Councillor Power reported that the plan, as amended, would go for referendum on the 27<sup>th</sup> November 2014. Councillor Gundry advised the Council that as a qualifying body it would be inappropriate to endeavour to influence opinions as a Town Council.

**39. UNITARY COUNCILLOR REPORT**

Councillor Killane sent his apologies as he was attending a Wiltshire Council meeting and a report would be given at the next Town Council meeting.

**40. OUTSIDE BODIES**

The Town Clerk reported that no reports had been submitted.

**41. CITIZEN OF THE YEAR AWARD**

Councillor Poole invited the Council to consider a different approach to the Citizen of the Year Award and the timing of any presentations. Concern had previously been expressed about the awards being presented at the Annual Town Meeting. It was proposed by Councillor Poole, seconded by Councillor Grant and RESOLVED that a separate awards ceremony would be held in April with greater details to be provided to support applications and criteria agreed for the categories. It was further RESOLVED that a Working Group comprised of Councillors Cox, Exton, Poole and Sanderson be formed to consider the format and criteria to be considered at a future meeting of the Town Council

**The meeting closed at 20.00 hrs.**

