

Parish Steward Work Sheet

Parish/ Town

Malmesbury

Date

Activity	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	For Top Five Please Indicate with a 'Y'	PS Comments
Hand clearing and cutting of growth from drainage grips and drain gully covers							
Hand clearing of blocked drainage gullies, grips, culverts, pipes and pits (unable to jet system)							
Clearing storm debris from the roads and footways							
Pedestrian barriers preparation and painting							
Cleaning and straightening of small road signs, street nameplates and bollards							
Securing of existing small road signs, verge marker posts and supplied street name plates							
Removal of limited graffiti from road signs, bollards and street nameplates							
Hand cutting of grass and vegetation in visibility areas							
Hand treatment of weeds							
Hand clearance of encroaching growth and soils from footways							
Repair of small potholes in roads and on footways							