

## MALMESBURY TOWN COUNCIL

### MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE MEETING HELD ON 18<sup>th</sup> JUNE 2013 IN THE TOWN HALL, MALMESBURY AT 7 PM

**Present:** Councillors: His Worship the Mayor Cllr J Gundry, RE Budgen, FE Caton, S Cox, JM Exton, L Penfold and MH Snell

**Members of Public:** One

**In attendance:** S Killane, S Poole and K Power

#### 1. PUBLIC QUESTION TIME

Councillor K Power requested an update on Issue Sheets relating to Flooding in Reeds Farm and Parking for Tradesmen.

**James Whittleton** to provide an update at the next meeting after speaking to M Gilmour.

#### 2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor ACR Woodcock.

#### 3. TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON THE 28<sup>th</sup> MAY AND 30<sup>th</sup> MAY 2013

It was noted that Councillor FE Caton raised the paving slabs along Birdcage Walk and not Councillor S Poole.

##### **Resolved:**

- 1) To approve the Minutes of the meeting held on 28<sup>th</sup> May 2013 as a correct record.
- 2) That following the amendment referred to above, to approve the Minutes of the meeting held on 30<sup>th</sup> May 2013 as a correct record.

#### 4. PROGRESS ACTION POINTS FROM PREVIOUS MINUTES

**(4/13)** Satellite dishes in the Conservation Area. To consider the response of Wiltshire Council at the next meeting of the Committee. **James Whittleton.**

**(2/13)** Overhanging trees on the path from the long-stay car park. The Churchwarden had responded to a letter from the Committee Clerk stating that the Prunus tree had been pruned.

**(2/13)** Provision of litter bins in Filands (To install a litter bin between Mrs Thompson's house and David Hendry Cars - Strategic Planning Budget). The Committee Clerk stated that he was attempting to speak to Wiltshire Council about who would empty the bin. **James Whittleton** to provide an update at the next meeting

**(4/13)** The Committee Clerk stated that a letter had been written concerning wheelie bins for the Gloucester House Flats. **James Whittleton** to inform the Council when a response is received.

**(4/13)** The Committee Clerk stated that a letter had been sent to Wiltshire Council requesting new grit bins. **James Whittleton** to inform the Council when a response is received.

**(4/13)** Community Speedwatch. The Committee Clerk stated that a response had been received from Sgt M Alvis, stating that “new (staffing/support) measures being discussed and hopefully rolled out in the future will speed the process up”.

**(5/13)** Core Strategy Examination. The Committee resolved that **Councillor K Power** should attend the examination to represent the Council.

## 5. DECLARATIONS OF INTEREST

None.

## 6. STREET FURNITURE, PATHS AND ROADS

Councillor S Killane stated that Wiltshire Council were proposing to undertake some work on Tetbury Hill. It is likely that when details emerge, the Town Council will be asked to contribute to the costs of the improvements.

The following issues were raised:

- Paving blocks outside No's 46&48 Bristol Street.
- The possibility of installing smaller curb stones, to prevent lorries cracking the slabs when mounting the curb.
- The possibility of evening the pavements along the High Street, in order to raise the curb and prevent vehicles mounting the pavement.
- Whether it is possible to obtain a list of injuries/complaints about paving slabs.

**James Whittleton** to raise these issues with Wiltshire Council.

- The BT manhole along Holloway. Water appears to have stopped running from it. To discover whether works have been carried out to stop this.
- Whether the BT phone box outside the Three Cups can be refurbished.

**James Whittleton** to contact BT to enquire about these two issues.

- Pigeons roosting on the Town Hall. **James Whittleton** to refer this issue to The Town Hall Management Committee.

**Councillor K Power** to send a link to all Councillors concerning Shared Spaces.

**Councillor S Cox** to discuss cycling ideas with Lisa Tweedie

### Resolved:

- 1) That a Pedestrian Crossing Working Group be formed, consisting of Councillors **S Poole, FE Caton and MH Snell**.

- 2) That a Pavement Working Party be formed, consisting of Councillors **S Killane, MH Snell, S Poole, S Cox, JM Exton and K Power.**

## 7. **PLANNING ISSUES**

### **M6 – The Forge, High Street**

Issues discussed included:

- The potential for office/craft/industrial use;
- The possibility of setting a precedent for shop conversions; and
- The applicants intentions.

**Resolved:** To Object to the application. Reasons: The application would entail the loss of employment land, which the applicant has not demonstrated there is not a demand for. The potential for setting a precedent for the change of use of other employment units (particularly shops).

### **M12 – Cotswold House, Gloucester Road**

**Resolved:** To Support the application.

### **M13 – 49 Gastons Road**

**Resolved:** To Support the application

### **M14 – 9 Kings Wall**

Issues discussed included:

- That the House is within the Conservation Area; and
- That the Yellow Ochre Colouring was specified by the previous Conservation Officer.

**Resolved:** To ask the Conservation Officer to consider the application and whether the Yellow Ochre finish has some conservation merit.

**ACTION –** To forward the Committee's comments to Wiltshire Council - **JAMES WHITTLETON.**

## 7b. **UNRESOLVED PLANNING ISSUES**

Councillor J Gundry gave an update following his attendance at the Emergency Plan Working Group on 10th June. That meeting had agreed that some members would concentrate principally on flood defences and the relationship with the Environment Agency, whilst a sub-group from Malmesbury Town Council would progress the Emergency Plan and the Householders' Guide. Councillor Gundry would head that sub-group and Councillors FE Caton, JM Exton and MH Snell had agreed to participate.

Councillor S Poole gave an update on the exercise to gather historic flooding information. She stated that the information would be collated by Mr C Vernon and sent to the Environment Agency.

The possibility of using S106 money for flood measures was discussed.

**7c. NEWSLETTERS**

**Councillor J Gundry** stated that he would speak to the Town Clerk concerning the circulation of newsletters emerging from Wiltshire Council.

**8. MALMESBURY AREA BOARD ISSUE SHEET 2172 'HYAMS PARKING'.**

The Committee received an update from Councillor S Killane about the history of dispute concerning the Cross Hayes car park.

Issues discussed included:

- That Wiltshire Council had been reluctant to undertake legal proceedings;
- That the Town Council should consider its stance on the matter and whether it should become involved; and
- That phase 2 of the car park works had been mothballed.

**Resolved:** To prepare a report outlining options available to the Council. **Councillor J Gundry.**

**9. TRAFFIC ISSUES – LORRIES & TRUCKS**

The Committee considered a Report from Councillor K Power concerning the traffic problems caused by lorries seeking a through route in the Town.

Issues discussed included:

- That legally it is impossible to prevent anything under 40 tonnes from delivering in the Town;
- Councillor MH Snell's correspondence with the Co-op concerning a new driver taking a route through the Town;
- That the Police can take action if pavements are blocked; and
- The possibility of establishing a working group to gather data about lorries in the Town

**Resolved:** That **Councillor K Power** be asked to form a Working Group to gather information. Membership to include volunteers and Councillors FE Catton and S Poole.

**10. NEIGHBOURHOOD PLANNING UPDATE**

**Councillor K Power** provided an update on the Neighbourhood Plan. A summary is appended to these Minutes.

**11. INFORMATION FROM THE CLERK & EXCHANGE OF INFORMATION**

The Committee Clerk stated that he had received correspondence from the Abbey House Gardens about preventing people from playing football in the Cloister Gardens.

**Resolved:** To refer the issue to the Leisure & Youth Committee.

**12. DATE OF NEXT MEETING – 10 JULY 2013 IN THE TOWN HALL AT 7 PM**