

**MALMESBURY TOWN COUNCIL  
MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE  
MEETING HELD ON 11<sup>th</sup> SEPTEMBER 2013 IN THE TOWN HALL,  
MALMESBURY FOLLOWING THE EXTRAORDINARY MEETING OF COUNCIL  
AT 7 PM**

**Present:** Councillors: AJ Gundry, RE Budgen, FE Caton, JM  
Exton, L Penfold and MH Snell.  
**Members of Public:** Three  
**In attendance:** K Power, and S Poole.

**1. PUBLIC QUESTION TIME**

Two representatives from Dyson Ltd, ahead of a full planning application, addressed the meeting about additional parking - the subject of the application. Pending this and noting the somewhat desperate parking conditions in and around the factory, they have arranged temporary parking off Tetbury Road to the north of the site. We understand that with the welcome increase in staffing at Dyson, that further applications may follow and it is likely that Dyson will play its part in improving highway conditions at the appropriate time. Members expressed thanks for this early involvement.

A question was asked about the council's involvement in the next stage of the Waitrose application and members were able to advice of a forthcoming meeting with Wiltshire Council, the applicants and a locally affected residents group.

Cllr Power reminded members of the recent seven day injunction over one of the "distressed" properties in Oxford Street and whether it is possible to have community assets identified. It was resolves that this be a matter for the next meeting of this committee.

**James Whittleton** to raise as an agenda point.

**2. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors S Cox and ACR Woodcock.

**3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 20<sup>th</sup> AUGUST 2013**

The Minutes of the meeting held on the above date were approved as a correct record.

**4. PROGRESS ACTION POINTS FROM PREVIOUS MINUTES**

**(2/13)** Litter bins in Filands. Wiltshire Council will ascertain whether there is a bin which is underused and can be moved. Since the meeting the stand-in clerk recalls that we obtained three bins for this area some two years ago, one of which is in the play area.

**(4/13)** Wheelie bins for the Gloucester House Flats. No response has yet been received from Wiltshire Council to the two email sent and a lady affected

has also unsuccessfully contacted Wiltshire Council. Some members felt that plastic bags may be the best way forward. **James Whittleton** to update the Committee when a response has been forthcoming.

**(3/13)** Parking for Tradesmen. **James Whittleton** has written without response so far on this topic. However Cllr Exton advised of how contractors etc can apply (instantly if required) to park on yellow line and it appears that parking attendants are taking a practical approach on this. Some members expressed concern about this in particularly narrow streets.

**(7/13)** Councillor Snell had stated that he had spoken to M Rose concerning Mr Wakefield's representations about the Triangle. Mr Rose stated that nothing can be done about the highway layout and that it is primarily an enforcement issue. **James Whittleton** to send a copy of Mr Wakefield's correspondence to Wiltshire Council and to keep Mr Wakefield informed. **Cllr Snell** is to email the stand-in clerk (can do at office now) with further information as discussed.

**(7/13)** Litter bin at the bottom of the Abbey Steps. The Committee Clerk previously stated that the Council's ground staff had suggested moving a bin at St Aldhelm's Mead to the bottom of the Abbey steps and replacing the moved bin with a badger proof design. **James Whittleton** to ensure the bin is replaced and he has ordered appropriate bins and inners etc there and in St Aldhelm's Mead.

**(6/13)** We are aware that Wiltshire Council had turned up to cut the grass verge in Reed's Farm, soon after the residents had cut it themselves.

**(8/13)** **James Whittleton** having written to Wiltshire Council and has had a response and is to speak to the relevant expert there about costs and remedies and hopefully information will be available at the next meeting.

## **5. FLOOD RISK MANAGEMENT**

Councillor Gundry outlined the content of a fairly long document that had been circulated from Cllr Sanderson's flood working group which resulted in a number of a questions and potential remedies being raised. Cllr Power felt that perhaps we should taking additional and hopeful complementary advice whilst the chair needed to know where responsibility lie ie Wiltshire Council, this council, the Environmental Agency, others. All were mindful of the impact of the Waitrose development.

Committee resolved to approve report number 1.

## **6. BUS REVIEW**

The chair felt that there was no need for a public consultation and thanks to the good offices of the TIC, questionnaires with prepaid envelopes are available for comment.

## **7. DECLARATIONS OF INTEREST**

Cllr Snell declared an interest in applications M39 and M40.

## 8. PLANNING ISSUES

### M36 – 1 Niebull Close

**Resolved:** To support the application.

### M37 – 8 High Street

**Resolved:** To support the application.

### M38 - 10 High Street

**Resolved:** To support the application.

### M39 - Guildhall Bar, 9 Oxford Street

**Resolved:** To support the application but concerns were raised about the non receipt of a change of use application and this should be mentioned to the planners.

Members wondered whether another restaurant is appropriate in the town at this time. In the meantime, **Cllr Gundry indicated he would do some further research.**

### M40 - Trees at 1 St Johns Bridge

**Resolved:** To support the application.

### M41 - 69 White Lion Park

**Resolved:** To support the application

**James Whittleton** to forward the Committee's comments to Wiltshire Council.

## 8b. UNRESOLVED PLANNING ISSUES

Planning Appeal Notification – 77 houses as per resubmitted application 11/01382/OUT. This was notified for members' information.

## 9. UPDATES FROM WORKING GROUPS

### **Pedestrian Crossing Working Group:**

Members were advised that the Group had not met since the last meeting.

### **Pavement Working Group:**

Terms of Reference have been drawn up but could not be presented at this meeting and hopefully will be approved at the next Committee Meeting.

**Councillor Kettleby.**

The Committee resolved to consider dropped kerbs and pavements relating to mobility scooters and disabled persons at the next meeting. **James Whittleton.**

**Lorries Working Group:**

Cllr Power advised that problems accessing the CCTV had been overcome and that the police really need photographs. A number of useful ideas were suggested. It was pleasing to note that a local business has taken notice of representations made.

**Malmesbury & District Conservation Group:**

This was not discussed in detail and fairly old terms of reference found by James Whittleton are provided as a supporting document with these minutes

**Emergency Plan Working Group:**

Other than the flood risk topic above, no additional discussion took place regarding this.

**10. REEDS FARM PLAY AREA HEDGES**

This was raised by Cllr Blake at the last council meeting. Members indicated that these are now cut by our staff but since the meeting the stand-in clerk discovered that this is in fact not the case and perhaps this needs to be on the agenda for the next meeting. We understand that Wiltshire Council MAY be responsible but no cutting has been done for a considerable time. **James Whittleton.**

**11. BINS GLOUCSTER HOUSE FLATS**

This was not discussed in full as we await a response from Wiltshire Council. See earlier mention at agenda point 4.

**12 DROPPED KERBS**

Members continued to express support for an elderly resident's need in Silver Street expressed in his letter of 16 August to Wiltshire Council and we should continue to push. **James Whittleton**

**13. NEIGHBOURHOOD PLANNING UPDATE**

Councillor Power recently attended a meeting and further information will be sent to our members shortly **Cllr Power**

She also advised that an exchange of information was recently shared between the group and Gleeson.

**14. INFORMATION FROM THE CLERK**

We have received a response from Wiltshire Council following a freedom of information request about paving defects in Malmesbury which show many

complaints etc over the past five years originate from this council. Further information will be made available at the next meeting. **James Whittleton**

**The meeting closed at 9.15.**

**ATTACHMENT: TERM OF REFERENCE – CONSERVATION GROUP**