

MALMESBURY TOWN COUNCIL

Town Hall
Cross Hayes
Malmesbury

You are requested to attend a Meeting of the Planning & Environmental Issues Committee to be held on **Wednesday 2nd October 2013** in the Town Hall, Malmesbury at 7pm.

James Whittleton
Deputy Town Clerk
24th September 2013

To all members of the Planning & Environmental Issues Committee

Councillors: J Gundry (Chair), RE Budgen, FE Caton, S Cox, J Exton, L Penfold, MH Snell,
ACR Woodcock

A G E N D A

1. To receive Declarations of Interest in accordance with the Council's Code of Conduct.
2. Public Question Time – any person may ask a question contained within this Agenda for a period not exceeding three minutes.
3. Apologies for Absence.
4. To confirm the Minutes of the Meeting held on 11th September 2013 (**copy attached**).
5. Progress action points from previous meetings.
6. Sculpture Oxford Street/Cross Hayes Lane. To consider a letter from local residents proposing to install a sculpture of a monk at the junction of Oxford Street and Cross Hayes Lane.
7. Planning Issues – To consider the following:
 - a. Planning applications received since previous meeting - list attached.
 - b. Unresolved planning issues: Councillor J Gundry will give an update on the Change of Use regulations relating to 9 Oxford Street.
 - c. Information from Parish Newsletters.
8. De-cluttering Road Signs. To consider a request from Wiltshire Council (letter attached) to compile a list of traffic signs, road markings and other street furniture that the community would like to be considered for removal.
9. Pavement Working Party Terms of Reference. To consider and approve the draft Terms of Reference (copy attached).
10. Malmesbury Householders Emergency Guide. To consider and determine further actions in relation to the draft Malmesbury Householders Emergency Guide (copy attached).
11. Meeting at Malmesbury School. To consider an invitation from the School to hold the Committee meeting scheduled for 22nd October at Malmesbury School.

12. Neighbourhood Planning Update. To receive an update on the Plan.

13. Information from the Clerk plus exchange of information and correspondence.

2nd October 2013

Information	Details	Malmesbury Town Council Ref
WC Ref: 13/02980/FUL Address: 1 Park Road Applicant: Mrs J Pike Decision by: 1 st October	Extension, Dormer Window, Velux Windows and Decking.	M42
WC Ref: 13/03127/FUL Address: 15 Dark Lane Applicant: Mr N Pascoe Decision by: 2 nd October	Single Storey Rear Extension, Office and Boatshed.	M43
WC Ref: 13/03003/FUL Address: Mundens Close Applicant: Mr K Maclennan Decision by: 4 th October	Single Storey Side Extension.	M44
WC Ref: 13/03627/LBC Address: Town Hall Applicant: MTC Decision by: 9 th October	Bird Measures.	M45
WC Ref: 13/02718/FUL Address: 34 Cross Hayes Applicant: Mr & Mrs S Mounsey Decision by: 10 th October	Change of use from Office to Residential, Roof Light and Associated Works.	M46
WC Ref: 13/03487/FUL Address: Dyson Applicant: Dyson UK LTD Decision by: 14 th October	Temporary Parking Area and Associated Parking.	M47
WC Ref: 13/03911/FUL Address: 1 Twynnoy Close Applicant: Mr I McNaught-Davis Decision by: 16 th October	Single Storey Side Extension, Front Porch and Associated Works.	M48
WC Ref: 13/02985/FUL Address: St Michaels Cottage Applicant: Mrs P Totaro Decision by: 24 th October	Loft Conversion, 3 Roof Lights and new Window.	M49
WC Ref: 13/02488/LBC & 13/02487/FUL Address: 27 Horsefair Applicant: Mrs B Parry-Williams Decision by: 24 th October	Enlarge Dormer, New Lantern, Replace Window and Roof Slates.	M50
WC Ref: 13/04278/TPO Address: 12 Crab Tree Close Applicant: Mrs Brewer Decision by: 10 th October	Works to Copper Beech.	M51