

**MALMESBURY TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE
MEETING HELD ON 2ND OCTOBER 2013 IN THE TOWN HALL, MALMESBURY**

Present: Councillors: AJ Gundry, RE Budgen, FE Caton, JM
Exton and L Penfold.
Members of Public: Two
In attendance: S Poole.

1. DECLARATIONS OF INTEREST

None.

2. PUBLIC QUESTION TIME

None.

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillors S Cox, MH Snell and ACR Woodcock.

4. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 11TH SEPTEMBER 2013

Resolved: The Minutes of the meeting held on 11th September were approved and signed as a correct record.

5. PROGRESS ACTION POINTS FROM PREVIOUS MINUTES

(2/13) Litter bins in Filands. No update has been received from T Ruse at Wiltshire Council. **James Whittleton** to chase this up and ask them to move a bin as soon as possible.

(4/13) Wheelie bins for the Gloucester House Flats. **Councillor J Gundry** to write to Wiltshire Council conveying the Town Council's disappointment at not having received a response and asking them to address the issue promptly.

(3/13) Parking for Tradesmen. **James Whittleton** to ensure that information on parking for tradesmen is made available at the Town Hall.

(7/13) Litter bin at the bottom of the Abbey Steps. The Committee Clerk stated that the Council's grounds-staff had removed the broken bin and would replace it shortly.

(8/13) Dropped Kerbs. The Committee resolved to discuss the matter at the next meeting. **James Whittleton** to put the item on the Agenda.

Pedestrian Crossing Working Group.

Resolved: To devolve authority to Councillor Poole to co-opt 2 more people onto the Pedestrian Crossing Working Group.

6. **SCULPTURE OXFORD STREET / CROSS HAYES LANE**

Mr & Mrs Sykes were in attendance to outline their proposal to install a statue of a monk at the junction of Oxford Street and Cross Hayes Lane. They stated that the statue was likely to be ready at the end of October, that they propose it would be on permanent loan to the Town Council and that it would need to stand on a concrete plinth.

Issues discussed included:

- What would happen in the event of vandalism;
- Who would be liable for the statue;
- The need for a loan agreement to be drawn up; and
- Details of delivery and the dimensions of the concrete plinth.

Resolved:

- 1) To determine implications for the Council's insurance (**James Whittleton**).
- 2) To accept the gift of Mr & Mrs Sykes.

7. **PLANNING ISSUES**

M42 – 1 Park Road

Resolved: To support the application.

M43 – 15 Dark Lane

Resolved: To support the application.

M44 - Mundens Close

Resolved: To support the application.

M45 - Town Hall

Resolved: To support the application.

M46 - 34 Cross Hayes

Issues discussed included:

- The need to protect retail units in the town; and
- The velux rooflights.

Resolved: To object to the application. Reason: The development represents the loss of a retail unit.

M47 - Dyson

Issues discussed included:

- The strong support from the economic development department at Wiltshire Council;
- That there are no objections from the Highway Authority; and
- The prevention of parking in Avenue de Gien.

Resolved: To support the application.

M48 - 1 Twynnoy Close

Issues Discussed included:

- The size of the plot.

Resolved: To support the application.

M49 - St Michaels Cottage

Issues discussed included:

- That the Roof lights will not be seen from nearby locations; and
- Building regulations.

Resolved: To support the application.

M50 - 27 Horsefair

Issues discussed included:

- The proposed materials

Resolved: To support the application subject to the Conservation Officer being happy with the proposed materials.

M51 - 12 Crab Tree Close

Resolved: To support the application.

M52 - 97 Gloucester Road

Resolved: To support the application.

James Whittleton to forward the Committee's comments to Wiltshire Council.

James Whittleton to invite the Tree Warden to attend a future meeting to outline her work.

8. DE-CLUTTERING ROAD SIGNS

Consideration was given to a request from Wiltshire Council for local communities and councils to identify superfluous road signs that could be removed.

Resolved:

- 1) That Members of the Committee survey the Town, taking photographs of any offending signs, which will be considered at the next meeting.
- 2) That the Pavement Working Group be asked to carry out the same process.

9. PAVEMENT WORKING PARTY TERMS OF REFERENCE

Consideration was given to draft Term of Reference, circulated with the Agenda.

Resolved: that the Terms of Reference be approved.

10. MALMESBURY HOUSEHOLDERS EMERGENCY GUIDE

Consideration was given to the draft Malmesbury Householders Emergency Guide.

Issues discussed included:

- The meeting taking place on the 23rd October;
- The precise role of wardens; and
- The need to produce a flood guide before the winter and potential floods.

Resolved:

- 1) That authority be delegated to Councillor J Gundry to put together a flood guide, to be published soon after the meeting on the 23rd October.
- 2) That the work to produce an Emergency Plan continues.

11 MEETING AT MALMESBURY SCHOOL

Consideration was given to an invitation from Malmesbury School to hold a committee meeting during the day at the School on 22nd October.

Resolved: To ask the School to hold a meeting at 5pm, in order to allow members of the public to attend.

14. INFORMATION FROM THE CLERK

None.

The meeting closed at 9.30pm