

MALMESBURY TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENTAL ISSUES COMMITTEE
MEETING HELD ON 4th DECEMBER 2013 IN THE TOWN HALL, MALMESBURY

Present: Councillors: AJ Gundry, RE Budgen, FE Caton, S Cox, JM Exton, L Penfold and ACR Woodcock.
Members of Public: None.
In attendance: S Poole and K Power.

1. DECLARATIONS OF INTEREST

None.

2. PUBLIC QUESTION TIME

Councillor Caton raised a series of questions concerning the imposition of traffic lights in the town centre. She asked whether any planning applications had been received, whether any consultation had taken place and whether the blocking of the zebra crossing was illegal.

The Deputy Town Clerk stated that a planning application had been received to carry out works to the Abbey News property and that the usual planning application consultation would have taken place. The application had been held up due to conservation issues.

The Committee noted that the timing of the works (during the Christmas shopping period) could have a deleterious impact on traders.

Resolved:

- 1) That the Chairman write a letter to Wiltshire Council Highways department, expressing the Committee's disappointment that the works were allowed to take place at this time of year. The works have caused disruption and loss of trade over the peak Christmas period. To ask that the bollards be removed. To copy in the owners of Abbey News. **Cllr J Gundry**
- 2) To contact Wiltshire Council asking that consideration is given to adding conditions to any potentially disruptive works in the town centre, that they do not take place during the crucial Christmas period. **James Whittleton**
- 3) That the Committee indicates in future responses to applications the need to avoid disruption to traders especially at important trading periods. **James Whittleton**

Councillor Cox asserted the need to deal speedily with potholes, so as to make the area more cyclist friendly. The Committee noted that the 'My-Wiltshire App' allows users to quickly and speedily report potholes.

Resolved: that the My-Wiltshire App be publicised in the Spring Newsletter. Cllr J Gundry

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillors S Poole and MH Snell.

4. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 22nd OCTOBER 2013**

Resolved: The Minutes of the meeting held on 22nd October were approved and signed as a correct record.

5. **PROGRESS ACTION POINTS FROM PREVIOUS MINUTES**

(2/13) Litter bins in Filands. Awaiting response from Wiltshire Council about moving a bin.

(4/13) Refuse Collection - Gloucester House Flats. A response has been received from Wiltshire Council, stating that a letter has been sent to residents of Gloucester House Flats, informing them that bins will be removed and alternative arrangements put in place. A copy of the letter is attached as Appendix 1.

(9/13) Dropped Kerb/Ramp Silver Street. The matter has been progressed with Wiltshire Council. **James Whittleton** to keep the Committee informed.

(10/13) Advisory Road Marking. The matter has been progressed with Wiltshire Council. **James Whittleton** to keep the Committee informed.

6. **PLANNING ISSUES**

M60 & 61 – 60 Bristol Street

Issues discussed included:

- The one letter of objection has been received; and
- Similar developments in the area.

Resolved: to support the application.

M62 – Penmellin

Issues discussed included:

- That the proposed development is on a large site and is well hidden.

Resolved: to support the application.

M63 – Malmesbury Tennis Club

Issues discussed included:

- The previous application on the site;
- Access and the potential for traffic problems; and
- Floodlights.

Resolved: to object to the application on highways grounds. The proposed development would cause access difficulties and would be detrimental to the amenities of neighbouring properties.

M64 – Old Brewery House

M65 – Hilditch Auctioneer

Both of the applications have already been determined.

M66 – 33 Gastons Road

Issues discussed included:

- Similar developments in the area.

Resolved: to support the application.

M67 – Malmesbury Town Hall

Resolved: to support the application.

M68 – Railway Tunnel

Resolved: to support the application.

James Whittleton to forward the Committee's comments to Wiltshire Council.

7. GRIT BINS

Consideration was given to Report No.1 which outlined the position of existing grit bins, suggested ten potential new sites and gave the costs of providing news bins.

Resolved:

- 1) To purchase 12 new bins, to be installed at the following sites:
Top of Tetbury Hill.
Cemetery Lodge.
Top Entrance into White Lion Park.
Bottom entrance into White Lion Park.
Bottom Parklands.
Bristol Road by Sub Station.
Kings Wall by railings.
Old Toilets town centre.
Bremilham Road by Activity Zone.
Burnham Road/Hudson Road Hill.
Bottom of Hudson Road.
Junction of St Alhelm's Road, Old Alexander Road & Park Road.
- 2) To thank the Council's grounds-staff for their work collating information and suggesting new locations.

8. BURNIVALE BOLLARDS

The Committee noted that an Issue Sheet had been raised, that vehicle access problems had been reported and that the Committee would monitor progress of the issue with Wiltshire Council.

9. DECLUTTERING ROAD SIGNS

Resolved: that authority be delegated to Councillors RE Budgen and J Gundry to identify superfluous road-signs and report them to Wiltshire Council.

10. UPDATES FROM WORKING GROUPS

Emergency Plan Working Group: Councillor Gundry has written a letter about clearing the river behind the Youth Centre to Wiltshire Council. EA leaflets have been delivered along with local information to residents of the St John's Bridge area and Reeds Farm.

Neighbourhood Plan: The Committee noted that working groups would look at the Burton Hill and 3A sites.

11. PLANNING & ENVIRONMENT BUDGET 2014/15

Consideration was given to Report No.2, which asked the Committee to produce a draft Budget for 2014/15.

Resolved:

- 1) To recommend that codes 4097 401 (Conservation Areas) and 4106 401 (Market Cross, Bus Shelter, Mon) be scrapped.
- 2) That the Strategic Planning Budget be increased to £3,500, in order to allow the Committee to contribute to projects and carry out small works.

12. INFORMATION FROM THE CLERK

None.

The meeting closed at 8.30pm