

**MALMESBURY TOWN COUNCIL  
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING  
HELD ON 12<sup>th</sup> AUGUST 2014 IN THE TOWN HALL, MALMESBURY**

**Present:** Councillors: AJ Gundry (chair), RE Budgen, FE Caton, JE Exton, L Penfold and ACR Woodcock

**Other Councillors Present:** S Poole and K Power

**1. DECLARATIONS OF INTEREST**

None.

**2. PUBLIC QUESTION TIME**

Councillor Poole stated that Hyam's were parking untaxed vehicles on the public highway.

Councillor Power stated that Councillor Killane has spoken to Sgt Alvis concerning the issue.

Councillor Caton asked about a hole and gap in the railings by the newsagent in the Market Cross.

**James Whittleton** to ask the owners to cover the hole to prevent accidents.

Councillor Budgen raised the issue of parking near the Alpaca farm.

Councillor Power stated that Wiltshire Council were allowing Waitrose staff to park temporarily whilst the store is launched. She added that after a couple of weeks Parking Services would enforce the area as normal.

The Committee agreed to consider parking at the site at the next meeting

**James Whittleton.**

**Councillor Gundry** to invite the Waitrose Travel Co-ordinator to the next meeting.

**James Whittleton** to enquire from Wiltshire Council about parking arrangements.

Councillor Woodcock asked that Street Naming be placed on the next Agenda, with a view to adding the names of Councillor B Denley and Councillor M Snell.

He also asked that the Committee consider traffic turning right from the Market Cross.

**James Whittleton** to put both items on the Agenda.

**3. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor RF Sanderson.

**4. MINUTES OF THE MEETING HELD ON 15<sup>th</sup> JULY 2014**

**Resolved:** that the Minutes of the meeting held on 15<sup>th</sup> July 2014 be approved and signed as a correct record.

## 5. PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

The Committee noted that the Maltings tree had been reported through the Wiltshire 'app'.

## 6a. PLANNING APPLICATIONS

### 21 – Cowbridge Mill

**Resolved:** to support the application.

### 22 – Westerfield

Consideration was given to the views of the neighbour to the north of the site, who is concerned about the loss of the wall and extra traffic. The Committee noted that the neighbour has suggested a higher (2m) fence.

**Resolved:** to not object to the application, but to support the neighbour's request for a 2m close-boarded fence running the whole length of the property boundary.

### 23 – Dyson

Consideration was given to views from Tetbury Hill, the merits and demerits of the design and the aesthetic value of nearby buildings.

**Resolved:** to ask that Wiltshire Council's Planning Officers consider the visual impact of the Sports Hall and that the application is considered against the Settlement Assessment which refers to important views.

### 24 – St Marys Hall

**Resolved:** to support the application.

### 25&26 – Kit Box 38 Gloucester Street

**Resolved:** to support the application on the condition that the impact on the residents of Burnivale is kept to a minimum during the construction period.

### 27 – The White House

**Resolved:** not to object to the application.

### 28 – 2-4 Cross Hayes

**Resolved:** to support the application.

### 29 – 1 Chubb Close

**Resolved:** to support the application with the condition that residential use is prevented.

### **30 – 44 Baskerville**

**Resolved:** to support the application.

### **31 – 30 Roundmead**

**Resolved:** to support the application.

### **32 – Congrye Mead**

**Resolved:** to support the application.

### **33 – Gas Works Car Park**

**Resolved:** to support the application.

### **34 – Malmesbury Abbey Churchyard**

**Resolved:** to support the application.

**J Whittleton** to forward the Committee's comments to Wiltshire Council.

## **6b UNRESOLVED PLANNING ISSUES**

None.

## **6c PLANNING UPDATES**

The Committee noted that scaffolding has gone up to rebuild cottages (owned by the Old Corporation) in St John's Street.

## **7. KWIK-FIT FLOODLIGHTING**

Councillor Budgen stated that he had been contacted by local residents about the issue. He stated that the new floodlights threw light over the surrounding area. He has been in contact with Kwik-Fit's Area Manager who has agreed to turn the lights inward and to use lower wattage bulbs.

**Resolved: Councillor Gundry** to monitor the issue along with the Residents Association and Wiltshire Council.

## **8. PAVEMENT OBSTRUCTIONS**

Consideration was given to Report No.1 which asked the Committee to consider approaches to dealing with obstructions in the Town.

Issues discussed included:

- The possibility of remote boards;
- Obstructions caused by specific signs; and
- The need for businesses to promote themselves.

**Resolved:**

- 1) To ask Wiltshire Council to implement/enforce its policy with regard to A-boards, remote A-boards and pavement obstructions and that this is carried out sensitively and with a light touch.
- 2) To inform businesses in the Town (face-to-face) following contact with the Town Team and Wiltshire Council.
- 3) To approach the Co-Operative (High Street) concerning the placement of briquettes etc which on occasion block the bin and post box.
- 4) To recommend to Policy & Resources that the removal of signs from the Market Cross be considered.

All actions **Councillor Gundry**.

**9. BOUNDARY WALL, OLD GRANARY, FOUNDRY ROAD**

The Committee noted the representations of the Conservation Group and deferred the issue to the next Committee meeting. **James Whittleton**

**10. WILTSHIRE HOUSING SITE ALLOCATIONS DPD**

Consideration was given to Wiltshire Council's consultation document on Revised Settlement Boundaries.

The Committee considered the accuracy of the map provided for consultation.

**Resolved:** to delegate authority to **Councillor J Gundry** to complete and return the consultation form following advice from Councillor K Power.

(The Committee noted that the response would need to be approved by Council on the 23<sup>rd</sup> September).

**11. REEDS FARM TRAFFIC SIGN**

**Resolved: Councillor A Woodcock** to raise an issue sheet on the matter.

A discussion took place about the reporting of planning & environmental issues to Wiltshire Council and the method by which this Committee could be kept informed.

**Resolved:**

- 1) That the Committee be regularly updated on highway/street-scene issues reported to Wiltshire Council, by means of a regular agenda item. **James Whittleton**

- 2) That all planning & environmental issues which require reporting to Wiltshire Council emanate from the Clerk to this Committee.

**12. PARKING AT WORTHY'S CLOSE**

The Committee noted the problems with vehicles parking in Worthy's Close.

**13. ROAD SALT**

**Resolved:** to delegate authority to **Councillor J Gundry** and the Clerk to action requirements for the road salt scheme.

**14. UPDATE FROM WORKING GROUPS**

Councillor Gundry informed the Committee that the Mayor was writing to prominent lorry companies who have business in the area, to encourage them to avoid the town centre.

**15. INFORMATION FROM THE CLERK / CORRESPONDENCE**

None.

**The meeting closed at 9.05pm**