

**MALMESBURY TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON 13th MAY 2015 IN THE TOWN HALL, MALMESBURY**

Present: Councillors: AJ Gundry (Vice-Chair), J Exton, S Poole, S Cox and W Jones.

Members of the Public: Four.

1. DECLARATIONS OF INTEREST

None.

2. PUBLIC QUESTION TIME

None.

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillors ACR Woodcock, RF Sanderson and RE Budgen.

4. MINUTES OF THE MEETING HELD ON 15th APRIL 2015

Resolved: that the Minutes be approved and signed as a correct record.

5. PROGRESS ACTION POINTS FROM PREVIOUS MEETINGS

Resolved: to note the updates.

6a. PLANNING APPLICATIONS

1 – 86 White Lion Park

Resolved: No objection.

2 – 8 Gloucester Street

Resolved: No objection, but rely on the expertise of the Conservation Officer to ensure that historic fabric is not lost.

The Town Council notes the neighbour's concerns about drainage.

3 – 28a Gastons Road

Issues discussed included:

- The views of neighbours;
- The scale and siting of the proposed development; and
- The potential for a change of use to a dwelling.

Resolved: to Object to the proposed development.

Reasons: The proposed development is out of keeping with the area, is too close to the boundary of a neighbouring property and the scale of the proposals would be detrimental to neighbouring properties.

4 – 8 Avon Road

Resolved: No objection.

5 – 23 High Street

Issues discussed included:

- The absence of a design and access statement and a conservation form/assessment.

Resolved: Not considered due to insufficient documentation.

6 – The Coach House, Cross Hayes

Resolved: No objection.

7 – Conservatory Cottage, High Street

Resolved: No objection subject to the views of the Tree Warden.

8 – 34 Holloway

Resolved: No objection subject to the views of the Tree Warden.

9 – 9 Crab Tree Close

Resolved: No objection subject to the views of the Tree Warden.

Action – J Whittleton to inform Wiltshire Council of the opinions above.

6b. UNRESOLVED PLANNING ISSUES

None.

6c. PLANNING UPDATES

None.

7. FOOTPATH NEAR BASEVI CLOSE

Resolved: to defer consideration of the item to the next meeting.

8. REQUEST FOR A WASTE BIN NEAR STATION ROAD CAR PARK

Consideration was given to a request from Wiltshire Council's Youth Officer for a bin near the benches at Station Yard Car Park.

Issues discussed included:

- That Wiltshire Council are not installing new bins or servicing them; any new bin will have to be paid for and emptied by the Town Council.

Resolved:

- 1) J Whittleton to look into the cost of purchasing and servicing a new bin.
- 2) Councillor Cox to see if he can identify an existing bin that could be moved to the location.

9. TRAFFIC ISSUES AT THE TRIANGLE

Resolved: to receive an update at the next meeting.

10. FILANDS DROPPED KERB

The Committee chose to deal with the matter under item 14.

11. APPLICATION FOR A PREMISES LICENCE – No.5 THE HIGH STREET

Consideration was given to an application for a premises licence at No.5 The High Street.

Issues discussed included:

- That the hours applied for appear to be the same as a nearby pub;
- Whether the sale of alcohol for consumption off the premises will make it easier for an off-licence to obtain the same hours as part of a licence application.

Resolved: to delegate authority to Councillor Gundry to make a decision following a conversation with the licensing officer about the Committee's concerns.

12. COMMUNITY ISSUES 3534 & 3535 – HGV ROUTES

Consideration was given to suggestions from the Community Area Transport Group about HGV routes through the Town.

Issues discussed included:

- Problems caused by parked vehicles in Parklands;
- That Waitrose and Co-Op lorries have been seen on Gloucester Street recently; and
- The effectiveness of the new signage.

Resolved: Councillor Gundry to re-circulate information on the matter and the Committee to consider inviting the Police to discuss the matter.

13. KATIFER LANE REQUEST

Mr Box and Ms Balance were in attendance to outline a proposal to prevent through traffic along Katifer Lane.

Issues discussed included:

- That pedestrians probably use Katifer Lane more than motorists;
- Traffic problems in the surrounding area and the implications of preventing through traffic on Katifer Lane;
- The possibility of a one-way system in the area;
- The speed of traffic;
- Pot holes and the general state of the road surface;
- Inappropriate parking; and

- The possibility of raising an issue sheet.

Resolved: that Councillor Cox be asked to work with Mr Box and Ms Balance to draw up a proposal for traffic flow in the area.

14. INFORMATION FROM THE CLERK

The Committee considered the Notes from a meeting between the Committee Clerk and M Perrott of Wiltshire Council on numerous environmental issues (attached as Appendix 1 to these Minutes).

Resolved: to review progress on the railings by the Bowls Club at the next Committee meeting.

WhyChurch Hill Correspondence – The Committee noted correspondence about road safety along Whychurch Hill.

Resolved: Councillor Gundry to forward the correspondence in order to back up an earlier Community Issue.

45 High Street – The Committee noted actions taken by Wiltshire Council in relation to No.45 The High Street.

French & Grey – **Councillor Gundry** to write to C Vernon, asking the Conservation Group to consider the shop front.

The meeting closed at 8.55pm

Appendix 1 - Notes from JW meeting with M Perrott (Wiltshire Council) 11th May 2015

Filands Litter:

- Wilts Council are not supplying any new bins. New bins will have to be bought and serviced by the Town Council. Wiltshire Council would need to approve the locations of any bins on the highway.
- There are currently 4 bins in situ at Filands; their locations were determined by the residents association (picnic area, where 2 green areas meet & 2 on main road?).
- Matt Perrott will investigate when the area is due to be litter picked, but thinks it is on a 3 monthly schedule, with a pick scheduled for next month (June).
- Wiltshire Council can provide litter picking equipment (high-vis jackets, gloves, grabbers & bad rings). Matt will send JW a document about community litter picking. Community litter picking needs to be organised and insured by the T Council (it is likely that the Council's public liability insurance would need to be amended, possibly at a cost). Wiltshire Council would then collect the bagged-up rubbish. Community litter picks usually take place at weekends and are normally v. effective if people (c.12) turn up.
- Matt is not keen to put up a notice. Usually this would happen after Enforcement had been involved and doesn't tend to prevent people littering.

Railings near Bowls Club:

- Works to renew the railings are on the list with Wiltshire Council's contractor, Balfour Beattie. However, their priority is fairly low as the railings are not deemed to be a hand railing, but a visual guide.
- JW expressed the Committee's exasperation that the works were taking so long, given that the site is in the conservation area and the temporary structure looks so bad. M Perrott stated that he appreciated the Committee's view but stated that Wiltshire Council were looking principally at statutory safety. He added that Wiltshire Council will be speaking with Balfour Beattie next week and that he will raise the issue to see if he can hasten works.

Dropped Kerb Memorial Gates:

- M Perrott stated that it is still on a list with Balfour Beattie, but that it is not a safety priority. However, as the task would involve little cost owing to the fact that no additional materials would be needed, he will ask Balfour Beattie if there is time to carry out this work.

Dropped Kerb Filands:

- JW had asked M Beaven for an update on these works a few weeks ago, but has not yet received a response. Matt will speak to M Beaven (Highway Engineer) and will provide an update. It could be that the matter will go before the 'Safe Route to Schools' group.

Speed Bump o/s Smoking Dog:

- This issue has been passed to the Major Maintenance Team, who will programme the works. It will require a road closure which will take c. 3 months.

Railings Foxley Road:

- The railings are still on a list with Balfour Beattie. It is possible that they might be finished sooner than the Bowls Club railings as they are a 'key clamp' construction. Matt will chase up a date; he appreciates that this has been in the system for a while.

Railings o/s 79 High Street:

- Due to the age of the railings, there is probably little Wilts Cll can do. M Perrott thinks that if they try to straighten, they would probably snap. They could replace the railings, with a galvanised structure, but any Conservation Area friendly structure would probably require funding from the T Cll. It is possible that any replacement structure would get knocked again. As this is not a safety hazard, Matt is minded to leave this for the time being.

Gritting Routes (St Aldhelm's Road & Willow View Close):

- A copy of the Report and Minute was given to M Perrott along with an explanation of the issue. He will discuss with colleagues and respond.

Tree at the Maltings:

- M Perrott noted that he had been informed of the issue last year. He had referred this to the Countryside Team, who had not contacted MTC or the Maltings residents. JW will contact the Countryside Team in order to ascertain whether Wilts Cll are responsible for the tree and to take action.

Wiltshire Highways Financial Situation:

- The slides from a meeting held on 20th April will be distributed shortly to T & P Clls. M Perrott stated that whilst there is money available for new highways schemes through the CATG, the small maintenance budget is being squeezed each year. There is more likely to be money available for a new footway than money to repair an existing footway.