

**MALMESBURY TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON 21st MARCH 2017 IN THE TOWN HALL, MALMESBURY**

Present: Councillors: RE Budgen, J Exton, AJ Gundry, ACR
Woodcock and W Jones
Members of the Public: 2

1. DECLARATIONS OF INTEREST

None.

2. PUBLIC QUESTION TIME

Mrs I Thompson stated that she had reported two damaged styles to the Town Council in January. She asked whether there was any update. **J Whittleton** to find out from the member of staff who fielded this request whether any feedback had been received from Wiltshire Council.

3. APOLOGIES FOR ABSENCE

Received from Councillors RF Sanderson, H Webb and S Cox.

4. MINUTES OF THE MEETING HELD ON 28th FEBRUARY 2017

Resolved: that the Minutes be approved and signed as a correct record.

5. PROGRESS ON ACTIONS

Metal Bins. Investigations into re-painting the bins are on-going. **J Whittleton** to keep the Committee informed.

Bridge at the bottom of the Abbey Steps. The committee clerk is still awaiting contact details for the 'bridge' section at Wiltshire Council.

Dog Bin at Hudson Road. The committee clerk has submitted a request to Wiltshire Council to move a bin.

6a. PLANNING APPLICATIONS

16/12465/LBC – 100 High Street

Resolved: No objection subject to the views of the Conservation Officer.

17/01688/VAR – 109 & Foxlea, Gloucester Road

Resolved: No objection.

17/01368/VAR – The Old Smithy, Holloway

Resolved: No objection.

17/01680/TCA – 91 High Street

Resolved: No objection subject to the views of the Tree Warden.

6b. UNRESOLVED PLANNING ISSUES

None.

6c. PLANNING UPDATES

None.

7. PROPOSED TELECOMMUNICATIONS BASE STATION INSTALLATION

Consideration was given to a letter from Sinclair Dalby Limited (Chartered Surveyors) inviting comments on telecommunications equipment proposals at Broad Tower, Wychurch.

Resolved: to write to Sinclair Dalby Limited, thanking them for their letter and stating that the Town Council has no comment on the proposals.

8. TERMS OF REFERENCE – MARKET CROSS WORKING PARTY

Consideration was given to the draft Terms of Reference, circulated with the Agenda.

Resolved: that the Terms of Reference be approved.

9. PARISH STEWARD UPDATE

The Committee received an update on a recent meeting between the Chair of this Committee, the Deputy Town Clerk and the Wiltshire Council Northern Area Highways Officer about the Parish Steward Scheme.

The Committee noted that at the moment the scheme was operating on a four-week programme of work and that the Town Council has been allocated four days a month. Problems had occurred with tasks not getting through the Parish Steward; work sheets should now be sent to the Northern Highways email address, who will assess the tasks before sending them on to the contractor. The Parish Steward should not be approaching people in the Town for jobs.

The Committee noted that as the Town Council had four days a month, it might be prudent to programme in a set list/route for litterpicking/sweeping, weeding/cutting back vegetation, to ensure the four days were filled and that the number of days was not reduced.

10. PARISH STEWARD TASKS

The Committee noted that an email had been sent to all Councillors asking for suitable tasks to give to the Parish Steward.

Consideration was given to a list of streets/footpaths which could be litter picked and cleared of vegetation.

Resolved:

1) That the following be submitted to the Parish Steward to be litter-picked, swept, cleared of weeds and any hedges/overhanging vegetation cut back:

King's Wall – from Bristol Street through to the High Street.
The Hill from the Horsefair down to Gloucester Road.
Betty Geezer's Steps and the Mirror Steps.
The Alley between Abbey House Gardens and Holloway Hill.
The steps/alley from Hobbes Close to Park Road.
Mill Lane.
Alley behind Basevi Close to White Lion Park.
Alley from the bottom of White Lion Park to Parklands.
Station Yard (litter especially).
Alley behind the CO-OP.
Road near the Riverside Community Centre and Skate Park.
Alley from Hudson Road to West Street.
Alley between Bristol Road to Bremilham Rise.
Alley between Athelstan Road and Avon Road.
Waitrose steps (especially litter). **J Whittleton**

2) That re-painting the railings on the Town Bridge be added to the Parish Steward tasks. **J Whittleton**

3) That any tasks submitted by Councillors over the next few days be added to the Parish Steward List. **J Whittleton**

4) That reminder letters be sent to the occupants of No.s 1 & 7 Avon Road asking them to cut back their hedges which are impeding the pavement. **J Whittleton**

5) To determine whether the occupants of No.s 1 & 7 Avon Road are Greensquare tenants. **J Whittleton**

11. GRIT BIN – JUNCTION OF WEBBS WAY AND REEDS FARM ROAD

Consideration was given to a request from Councillor Jones for a Grit Bin on the junction of Webbs Way and Reeds Farm Road.

Resolved:

- 1) To ask Wiltshire Council for approval to site a new Town Council Grit Bin on the junction of Webbs Way and Reeds Farm Road. **J Whittleton**
- 2) Subject to the approval above, to authorise the purchase of a new Grit Bin, up to £120. **J Whittleton**

12. AFFORDABLE HOUSING CONSULTATION

Consideration was given to Report No.12 which provided the Committee with information concerning Wiltshire Council's Affordable Housing Allocation Policy.

Resolved: To respond to the consultation, by agreeing to Question 2 that the connection criteria should remain, and to disagree to Question 3 that the connection criteria should be removed.

13. UPDATE ON ENFORCEMENT ISSUES

The Committee noted that a response from Wiltshire Council's Enforcement Team had not been received with regard to the signage issues.

A response had been received from Wiltshire Council's Waste & Recycling Collections Manager North. She stated that there were not much that could be done if the wheeled bins were on the shop's property.

A discussion took place about whether the wheeled bins were kept on the shop's property or whether it was on the highway.

Resolved:

- 1) To determine whether the wheeled bin is stored on the shop's property and to respond to Wiltshire Council. **Councillor Gundry/J Whittleton**
- 2) To contact the Enforcement Officer directly for an update on the Signage issues and the issue at the High Street/Griffin Lane. **J Whittleton**

14. GLEESON APPEAL

Consideration was given to how the Town Council would respond to the Gleeson Appeal.

Resolved:

- 1) To draw up a draft letter outlining the main reasons for the Town Council's objections, to circulate this to Councillors for comment and to send this to the Appeal.
- 2) To contact the other Parishes in the Neighbourhood Plan to see if they would like to add their names to the Council's objection and so present a united statement.

The Meeting closed at 8:20pm