

MALMESBURY TOWN COUNCIL

You are requested to attend a meeting of the Planning & Environment Committee to be held on **Tuesday 15th May 2018** in the Town Hall, Malmesbury at 7pm.

Jeff Penfold
Town Clerk
9th May 2018

MJ Asciak, RE Budgen, JM Exton, PJ Exton, AJ Gundry, WR Jones and K Power.

A G E N D A

1. To receive Declarations of Interest in accordance with the Council's Code of Conduct.
2. Public Question Time.
3. Apologies for Absence.
4. To confirm the Minutes of the Meetings held on 17th April and on 1st May 2018.
5. Progress action points from previous meetings.
6. Planning Issues – To consider the following:
 - a. Planning applications received since previous meeting.
 - b. Unresolved planning issues.
 - c. Planning Updates.
7. Wiltshire Council Traffic Regulation Order Consultation. Report No.7 (**copy attached**) invites the Committee to consider a response to Wiltshire Council's current Traffic Regulation Order consultation in respect of the proposals to introduce Bank Holiday and Sunday charges in the Station Road and Cross Hayes Car Parks.
8. Parish Steward. To note the dates the Parish Steward is visiting the Town and to consider tasks for him to complete. The schedule of visits and blank Work Sheet are **attached** as Report No.8.
9. Guidance for Parish & Town Councils Receiving and Using CIL Funds. To note Wiltshire Council's guidance on the use of CIL Funds (**attached** as Report No.9).
10. Parish Emergency Assistance Scheme. To consider Wiltshire Council's Emergency Assistance Scheme (**attached** as Report No.10) and to determine whether the Town should request any services.
11. Community Issue 6301 – Vehicles encroaching on the Pavement at the bottom of the High Street. To consider a response to the Community Issue (**attached** as Report No.11).

12. Adopting Phone Boxes in the Town. To consider the adoption of two K6 phone boxes at The Triangle and the Cross Hayes. Wiltshire Council have indicated that they would not object to the Town Council adopting the phone boxes.

Planning Applications:

Information	Details	Malmesbury Town Council Ref
WC Ref: 18/02711/FUL & 18/02861/LBC Address: 45 High Street Decision by: 10 th May	Conversion of storage rooms to two-bed flat.	1
WC Ref: 18/03188/FUL Address: Katifer Lane Decision by: 10 th May	Demolish 8 single storey pitched roof garages, clear site & lay hardstanding bases with asphalt chipping as parking spaces, create boundary wall, one garage & downlighting.	2
WC Ref: 18/03548/FUL Address: Old Mill House, High Street Decision by: 21 st May	Convert attic to 2 bedrooms with <i>en suites</i> , new stair from first floor to attic.	3
WC Ref: 18/03846/TCA Address: The Granary, Baskerville Decision by: 24 th April	Fell one Ash.	4