

## GUIDANCE FOR PARISH AND TOWN COUNCILS ON RECEIVING AND THE USE OF CIL FUNDS

### Introduction

The Community Infrastructure Levy (CIL) was adopted by Full Council on 12 May 2015, with an implementation date of 18 May 2015. This means that Wiltshire Council has now become a charging authority for CIL, and any decisions made on or after 18th May 2015 could be liable for a CIL contribution.

Charging authorities (Wiltshire Council) are required to pass a proportion of CIL receipts to parish and town councils from developments that take place in their areas. Councils are required to pass 15% of CIL receipts to relevant City/Parish and Town Councils arising from developments in their areas. This rises to 25% in areas with an adopted Neighbourhood Development Plan.

To prevent excessive amounts being passed on, the payments to areas without a Neighbourhood Development Plan in place will be capped to £100 per council tax dwelling per financial year. This means that a parish with 500 dwellings cannot receive over £50,000 of CIL receipts per financial year. Annex A sets out the maximum amount that can be passed to each parish and town council in Wiltshire.

In areas with a Neighbourhood Development Plan the amount to be passed over will be 25% with no cap.

### How the funds will be paid

CIL receipts are to be paid to Parish and Town Councils twice a year. The first payment will be in April and the second payment will be in October. Payment will be made by BACS. If not already done, Please provide the bank account details of your Parish / Town Council to [cilands106@wiltshire.gov.uk](mailto:cilands106@wiltshire.gov.uk) so that records can be updated to ensure prompt payment of CIL receipts.

### How funds are to be spent

CIL Regulations state that this proportion of funds must be used ***'to support the development of the local area by funding***

***(a) the provision, improvement, replacement, operation or maintenance of infrastructure; or***

***(b) anything else that is concerned with addressing the demands that development places on an area.'***

This is a wider definition of how Wiltshire Council can use CIL funds (restricted to infrastructure to support the development of the area). These wider spending powers allow the local community to decide what they need to help mitigate the impacts of development.

If a parish council has failed to spend CIL funds passed to it within 5 years of receipt, or has applied the funds not in accordance with the Regulations then Wiltshire Council can serve a notice on the parish council requiring it to repay some or all of the receipts passed. Wiltshire Council will be required to spend any recovered funds in the parish council's area.

### Reporting

To ensure transparency City/Town and Parish councils must publish the following information each year:

- Total CIL receipts;
- Total expenditure;
- A summary of what the CIL was spent on;
- Total amount of receipts retained at the end of the reported year from that year and previous years.

Reports can be combined with reports already produced by City/Town and Parish councils and should be placed on your websites and a copy of the report should be sent to the following email address at

Wiltshire Council ([Cilands106@wiltshire.gov.uk](mailto:Cilands106@wiltshire.gov.uk))

**Further details**

Please contact Debbie Evans, Section 106 and CIL Monitoring Officer, if there are any queries at [Cilands106@wiltshire.gov.uk](mailto:Cilands106@wiltshire.gov.uk) or 01225 716766

**Annex 1 – Maximum CIL receipts Parish Councils without an adopted Neighbourhood Development Plan can receive up to 31<sup>st</sup> March 2019**

<b>Parish</b>	<b>No. of Dwellings</b>	<b>Max CIL/annum</b>
Aldbourn Parish Council	814	£81,400
Alderbury Parish Council	966	£96,600
All Cannings Parish Council	263	£26,300
Allington Parish Council	211	£21,100
Alton Parish Council	120	£12,000
Alvediston Parish Council	46	£4,600
Amesbury Parish Council	5108	£510,800
Ansty Parish Council	61	£6,100
Atworth Parish Council	531	£53,100
Averbury Parish Council	250	£25,000
Barford St Martin Parish Council	274	£27,400
Baydon Parish Council	274	£27,400
Beechingstoke Parish Council	63	£6,300
Berwick Bassett & W/Bourne	19	£1,900
Berwick St James Parish Council	77	£7,700
Berwick St John Parish Council	129	£12,900
Berwick St Leonard Parish Council	23	£2,300
Biddestone Parish Council	260	£26,000
Bishops Cannings Parish Council	1299	£129,900
Bishopstone Parish Council	271	£27,100
Bishopstrow Parish Council	70	£7,000
Bowerchalke Parish Council	171	£17,100
Box Parish Council	1869	£186,900
Boyton Parish Council	79	£7,900
Bratton Parish Council	543	£54,300
Braydon Parish Council	26	£2,600
Bremhill Parish Council	404	£40,400
Brinkworth Parish Council	543	£54,300
Britford Parish Council	205	£20,500
Broad Hinton & W/Bourne Bassett	266	£26,600
Broad Town Parish Council	248	£24,800
Broadchalke Parish Council	297	£29,700
Bromham Parish Council	832	£83,200
Broughton Gifford Parish Council	367	£36,700
Bulford Parish Council	1656	£165,600
Bulkington Parish Council	110	£11,000
Burbage Parish Council	820	£82,000
Burcombe Parish Council	67	£6,700
Buttermere Parish Council	26	£2,600
Calne Without Parish Council	1216	£121,600
Castle Combe Parish Council	172	£17,200
Chapmanslade Parish Council	296	£29,600
Charlton Parish Council	200	£20,000
Charlton St Peter & Wilsford Parish	38	£3,800
Cherhill Parish Council	325	£32,500
Cheverill Magna (Great Cheverell)	253	£25,300
Chicklade Parish Council	37	£3,700
Chilmark Parish Council	231	£23,100
Chilton Foliat Parish Council	177	£17,700
Chippenham Town Council	15745	£1,574,500
Chippenham Without Parish	84	£8,400
Chirton Parish Council	175	£17,500

Chitterne Parish Council	143	£14,300
Cholderton Parish Council	87	£8,700
Chute Forest Parish Council	69	£6,900
Chute Parish Council	162	£16,200
Clarendon Park Parish Council	121	£12,100
Clyffe Pypard Parish Council	131	£13,100
Codford Parish Council	396	£39,600
Colerne Parish Council	1100	£110,000
Collingbourne Ducis Parish Council	412	£41,200
Collingbourne Kingston Parish	218	£21,800
Compton Chamberlayne Parish	55	£5,500
Coombe Bissett Parish Council	299	£29,900
Corsham Town Council	5794	£579,400
Corsley Parish Council	327	£32,700
Coulston Parish Council	65	£6,500
Crudwell Parish Council	453	£45,300
Dauntsey Parish Council	250	£25,000
Dilton Marsh Parish Council	853	£85,300
Dinton Parish Council	315	£31,500
Donhead St Andrew Parish Council	208	£20,800
Donhead St Mary Parish Council	504	£50,400
Durnford Parish Council	165	£16,500
Durrington Town Council	2829	£282,900
East Kennett Parish Council	45	£4,500
East Knoyle Parish Council	332	£33,200
Easterton Parish Council	251	£25,100
Easton Grey Parish Council	41	£4,100
Easton Royal Parish Council	120	£12,000
Ebbesbourne Wake Parish Council	101	£10,100
Edington Parish Council	343	£34,300
Enford Parish Council	279	£27,900
Erlestoke Parish Council	101	£10,100
Etchilhampton Parish Council	66	£6,600
Everleigh Parish Council	93	£9,300
Figheldean Parish Council	270	£27,000
Firsdown Parish Council	260	£26,000
Fittleton Parish Council	117	£11,700
Fonthill Bishop Parish Council	50	£5,000
Fonthill Gifford Parish Council	59	£5,900
Fovant Parish Council	340	£34,000
Froxfield Parish Council	175	£17,500
Fyfield & West Overton Parish	86	£8,600
Grafton Parish Council	289	£28,900
Great Bedwyn Parish Council	631	£63,100
Great Cheverell Parish Council	253	£25,300
Great Hinton Parish Council	83	£8,300
Great Wishford Parish Council	161	£16,100
Grimstead Parish Council	247	£24,700
Grittleton Parish Council	234	£23,400
Ham Parish Council	87	£8,700
Hankerton Parish Council	128	£12,800
Heddington Parish Council	188	£18,800
Heytesbury & Knook Parish	383	£38,300
Heywood Parish Council	338	£33,800
Hilmarton Parish Council	310	£31,000
Hilperton Parish Council	1855	£185,500

Hindon Parish Council	255	£25,500
Horningsham Parish Council	167	£16,700
Hullavington Parish Council	511	£51,100
Keevil Parish Council	191	£19,100
Kilminster Parish Council	138	£13,800
Kington Langley Parish Council	334	£33,400
Kington St Michael Parish Council	328	£32,800
Lacock Parish Council	482	£48,200
Landford Parish Council	817	£81,700
Latton Parish Council	232	£23,200
Laverstock & Ford Parish Council	3831	£383,100
Lea & Cleverton Parish Council	341	£34,100
Leigh Parish Council	160	£16,000
Little Bedwyn Parish Council	122	£12,200
Little Cheverell (Parva) Parish	76	£7,600
Little Somerford Parish Council	152	£15,200
Longbridge Deverill Parish Council	391	£39,100
Luckington Parish Council	279	£27,900
Ludgershall Town Council	2016	£201,600
Lydiard Millicent Parish Council	674	£67,400
Lydiard Tregoze Parish Council	224	£22,400
Lyneham & Bradenstoke Parish	1933	£193,300
Maiden Bradley Parish Council	163	£16,300
Manningford Parish Council	178	£17,800
Marden Parish Council	59	£5,900
Market Lavington Parish Council	904	£90,400
Marlborough Town Council	3812	£381,200
Marston Meysey Parish Council	94	£9,400
Marston Parish Council	69	£6,900
Melksham Town Council	7728	£772,800
Melksham Without Parish Council	2918	£291,800
Mere Parish Council	1479	£147,900
Mildenhall Parish Council	205	£20,500
Milston Parish Council	57	£5,700
Milton Lilbourne Parish Council	248	£24,800
Minety Parish Council	613	£61,300
Monkton Farleigh Parish Council	194	£19,400
Netheravon Parish Council	498	£49,800
Netherhampton Parish Council	71	£7,100
Nettleton Parish Council	301	£30,100
Newton Tony Parish Council	177	£17,700
North Bradley Parish Council	764	£76,400
North Newnton Parish Council	196	£19,600
North Wraxall Parish Council	183	£18,300
Norton & Foxley Parish Meeting	54	£5,400
Norton Bavant Parish Council	52	£5,200
Oaksey Parish Council	259	£25,900
Odstock Parish Council	250	£25,000
Ogbourne St Andrew Parish	166	£16,600
Ogbourne St George Parish	217	£21,700
Orcheston Parish Council	119	£11,900
Patney Parish Council	69	£6,900
Pitton & Farley Parish Council	339	£33,900
Poulshot Parish Council	155	£15,500
Preshute Parish Council	89	£8,900
Purton Parish Council	2497	£249,700

Quidhampton Parish Council	192	£19,200
Ramsbury Parish Council	884	£88,400
Redlynch Parish Council	1125	£112,500
Roundway Parish Council	2318	£231,800
Rowde Parish Council	593	£59,300
Royal Wootton Bassett Town	5967	£596,700
Rushall Parish Council	69	£6,900
Salisbury City Council	18675	£1,867,500
Savernake Parish Council	123	£12,300
Seagry Parish Council	137	£13,700
Sedgehill & Semley Parish Council	273	£27,300
Seend Parish Council	508	£50,800
Semington Parish Council	415	£41,500
Shalbourne Parish Council	274	£27,400
Sherrington Parish Council	30	£3,000
Sherston Parish Council	736	£73,600
Shrewton Parish Council	876	£87,600
Sopworth Parish Council	58	£5,800
South Newton Parish Council	279	£27,900
South Wraxall Parish Council	206	£20,600
Southwick Parish Council	899	£89,900
St Paul Without	1054	£105,400
Stanton St Bernard Parish Council	76	£7,600
Stanton St Quintin Parish Council	240	£24,000
Stapleford Parish Council	126	£12,600
Staverton Parish Council	806	£80,600
Steeple Ashton Parish Council	426	£42,600
Steeple Langford Parish Council	245	£24,500
Stert Parish Council	83	£8,300
Stockton Parish Council	91	£9,100
Stourton Parish Council	99	£9,900
Stratford Tony Parish Council	27	£2,700
Sutton Benger Parish Council	528	£52,800
Sutton Mandeville Parish Council	109	£10,900
Sutton Veny Parish Council	318	£31,800
Swallowcliffe Parish Council	91	£9,100
Teffont Parish Council	130	£13,000
Tidcombe & Fosbury Parish	48	£4,800
Tidworth Parish Council	3671	£367,100
Tilshead Parish Council	148	£14,800
Tisbury Parish Council	1181	£118,100
Tockenham Parish Council	111	£11,100
Tollard Royal Parish Council	57	£5,700
Trowbridge Town Council	16215	£1,621,500
Upavon Parish Council	546	£54,600
Upper Deverills Parish Council	157	£15,700
Upton Lovell Parish Council	83	£8,300
Upton Scudamore Parish Council	143	£14,300
West Ashton Parish Council	217	£21,700
West Dean Parish Council	100	£10,000
West Knoyle Parish Council	69	£6,900
West Lavington Parish Council	532	£53,200
West Tisbury Parish Council	271	£27,200
Westbury Town Council	6775	£677,500
Westwood Parish Council	534	£53,400
Whiteparish	631	£63,100

Wilcot & Huish Parish Council	259	£25,900
Wilsford Parish Council	38	£38,000
Wilsford-cum-Lake Parish Council	53	£53,000
Wilton Town Council	2051	£205,100
Wingfield Parish Council	137	£13,700
Winsley Parish Council	886	£88,600
Winterbourne Parish Council	551	£55,100
Winterbourne Bassett Parish	70	£7,000
Winterbourne Stoke Parish Council	88	£8,800
Winterslow Parish Council	847	£84,700
Woodborough Parish Council	127	£12,700
Woodford Parish Council	208	£20,800
Worton Parish Council	265	£26,500
Wylve Parish Council	207	£20,700
Yatton Keynell Parish Council	354	£35,400
Zeals Parish Council	328	£32,800