

**MALMESBURY TOWN COUNCIL  
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING  
HELD ON 15<sup>th</sup> MAY 2018 IN THE TOWN HALL, MALMESBURY**

**Present:** Councillors: RE Budgen (Vice Chairman), JM Exton, PJ Exton and WR Jones.  
**Other Councillors Present:** G Grant and F Vandelli  
**Members of the Public:** 2

**1. DECLARATIONS OF INTEREST**

None.

**2. PUBLIC QUESTION TIME**

None.

**3. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors MJ Asciak, K Power and AJ Gundry (Councillor Budgen chaired the meeting in his absence).

**4. MINUTES OF THE MEETINGS HELD ON 17<sup>th</sup> APRIL & ON 1<sup>st</sup> MAY**

The Clerk drew the Committee's attention to an apparent typo in the Minutes of 17<sup>th</sup> April. He suggested the following addition at agenda item 11 (Market Cross Survey):

***'Resolved:***

- 1) That Question 3 be removed from the Questionnaire.*
- 2) That the Survey be run throughout June.*
- 3) That the Survey be publicised via the website, Facebook and a press release.'*

**Resolved:**

- 1) That following the addition of the above amendment, the Minutes of the meeting on 17<sup>th</sup> April be approved and signed as a correct record.
- 2) That the minutes of the meeting held on 1<sup>st</sup> May be approved and signed as a correct record.

**5. PROGRESS ON ACTIONS**

Wiltshire Council Gully emptying schedule. **J Whittleton** to email all Councillors for any areas that need attention and to put the item on the Town Council website.

Metal bins. The Committee noted correspondence from the Ironworks about the metal bins. **J Whittleton** to place the item on the next agenda with options, costs etc.

## 6a. PLANNING APPLICATIONS

### 18/02711/FUL & 18/02861/LBC – 45 High Street

Issues discussed included:

- The view of the neighbour;
- The absence of a Change of Use application; and
- Parking provision.

**Resolved:** to object to the application for the following reasons:

1. That the proposed development would overlook the neighbouring property.
2. That there is no accompanying Change of Use application.
3. There is not sufficient parking provision.

### 18/03188/FUL – Katifer Lane

**Resolved:** to support the application.

### 18/03548/FUL – Old Mill House, High Street

Issues discussed included:

- The number of bedrooms and parking provision.

**Resolved:** to delegate authority to the Deputy Town Clerk in consultation with the Vice-Chairman to respond on behalf of the Committee following an investigation into the number of bedrooms and parking provision.

### 18/03846/TCA – The Granary, Baskerville

**Resolved:** no objection subject to any comments from the Tree Warden.

**J Whittleton** to report the Committee's observations to Wiltshire Council.

## 6b. UNRESOLVED PLANNING ISSUES/PLANNING UPDATES

Councillor Grant stated that he understood that Greensquare intended to dispose of a parking block at Parklands. This has caused some confusion/alarm among local residents concerning Greensquare's intentions. Councillor Grant stated that it was his understanding that Greensquare had no intention to change the use of the area, but simply don't want to manage it.

**Resolved:** to write a letter to Greensquare, asking that they place a condition on the sale of the garages so that rents are not prohibitively ramped up, thereby pricing out vulnerable local people who use the garages.

The Committee noted the continued existence of large advertising hoardings outside the Riverside Centre.

**J Whittleton** to make enquiries of the Enforcement Officer about the signs.

The Committee noted that there appeared to be a discrepancy between the parking restriction at Basevi Close and the Order.

**J Whittleton** to enquire of the Highways Department whether the current arrangements accord with the Order.

The Committee noted that the Gables, Crudwell Road had recently been demolished. Wiltshire Council were aware of this; the owner does not appear to have substantially contravened planning law in carrying out this act.

## **7. WILTSHIRE COUNCIL TRAFFIC REGULATION ORDER CONSULTATION**

Consideration was given to Report No.7 which invited the Committee to consider a response to Wiltshire Council's Traffic Regulation Order, which sought to introduce Bank Holiday and Sunday charges in the Station Road and Cross Hayes car parks.

Issues discussed included:

- That car parking has always been a problem in the Town and that there are few on street spaces;
- The impact on people attending services in the Abbey;
- The impact on tourists/visitors to the Town;
- Wiltshire Council's financial situation;
- That if charges are brought in on Sundays and Bank Holidays these times are likely to be enforced by visits from traffic wardens; and
- That the introduction of charges could be the thin end of the wedge and once established could well be increased.

**Resolved:** to respond by strongly objecting to the introduction of charges.

J Whittleton to draft a letter for the Mayor to sign, based on the proposal at 3.1 (a-d) of the Report, and amending point b by arguing that that Malmesbury survives on a tourist economy (b).

## **8. PARISH STEWARD**

Consideration was given to the latest schedule of visits from the Parish Steward.

The Committee noted that the time spent in Malmesbury was not proportional (based on population) to time spent in smaller parishes.

**Resolved:** J Whittleton to email all Councillors asking for any tasks for the Parish Steward.

## **9. GUIDANCE FOR PARISH & TOWN COUNCILS RECEIVING & USING CIL FUNDS**

**Resolved:** to note the Guidance.

## **10. PARISH EMERGENCY ASSISTANCE SCHEME**

**Resolved:** to request 40 bags of salt. **J Whittleton**

## **11. COMMUNITY ISSUE CI6301 – VEHICLE ENCROACHING ON THE PAVEMENT AT THE LOWER HIGH STREET**

The Committee noted that the issue will be considered at the next meeting of the Community Area Transport Group.

Issues discussed included:

- Possible solutions including raising the kerb height or painting the centre line of the road.

**Resolved:** to support the Community Issue and to seek advice from Highways Officers of the most appropriate solution.

**12. RED PHONE BOXES**

**Resolved:** Defer to the next meeting. **J Whittleton** to invite the member of the public who originally made the suggestion and ask her to present any proposals.

The Meeting closed at 8.16pm.