

**MALMESBURY TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON 5th JUNE 2018 IN THE TOWN HALL, MALMESBURY**

Present: Councillors: RE Budgen, JM Exton, AJ Gundry, WR Jones and K Power.

Members of the Public: 1

1. DECLARATIONS OF INTEREST

None.

2. PUBLIC QUESTION TIME

None.

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Asciak and P Exton.

4. MINUTES OF THE MEETINGS HELD ON 15th MAY

Resolved: that the Minutes be approved and signed as a correct record.

5. PROGRESS ON ACTIONS

Planning application at The Gables. **J Whittleton** to find out about the storage of waste materials on the site.

Wiltshire Council Gully emptying schedule. The Committee noted that the clerk had received an underwhelming response to his email calling for gullies to report.

Metal bins. The Committee noted correspondence from the Ironworks about the metal bins. **J Whittleton** to place the item on the next agenda with options, costs etc.

Parish Steward. The Committee noted that road signs throughout the Town were often not visible due to vegetation. **J Whittleton** to report this to the Parish Steward.

Conservation Group. **J Whittleton** to provide an update on the work of the Conservation Group at the next meeting.

6a. PLANNING APPLICATIONS

18/04495/TCA – High Bank, 114 Gloucester Road

Resolved: no objection subject to any comments from the Tree Warden.

18/04330/FUL – 14 Aubrey Rise

Resolved: no objection.

18/04738/TPO – 3 Crab Tree Close

Resolved: no objection subject to any comments from the Tree Warden.

18/05009/TCA – The Cliff, 5 Gloucester Road

Resolved: no objection subject to any comments from the Tree Warden.

18/05011/TPO - The Cliff, 5 Gloucester Road

Resolved: no objection subject to any comments from the Tree Warden.

J Whittleton to report the Committee's observations to Wiltshire Council.

6b. UNRESOLVED PLANNING ISSUES/PLANNING UPDATES

N/a.

7. STATION ROAD CAR PARK SUBSIDISED PARKING SCHEME

Consideration was given to Report No.7 which invited the Committee to agree the subsidy to be paid to Wiltshire Council for the 3rd year of free parking at the Station Road Car Park and to decide on the continuation of the subsidy for a fourth year.

Resolved:

- 1) To agree a subsidy payment totalling £5,590 to Wiltshire Council for the third year of the free parking scheme.
- 2) To advise Parking Services that the Town Council will continue with the scheme for a fourth year (from August 2018) with the following provisos:
 - (a) The subsidy would be of the same order at this year with a limit of liability of £7,500 (as this year).
 - (b) Sunday and Bank Holiday parking would not be subsidised pending the introduction of those charges and a further decision by this Committee.
 - (c) The actual subsidy for August 18 to July 19 would be agreed around this time next year and paid in August 19.

8. MALMESBURY TOWN COUNCIL DRAFT BUSINESS PLAN 2018-21

Consideration was given to a section of the draft Business Plan which outlined committee terms of reference, responsibilities and objectives. The Committee noted that there would be further opportunity to have an input into the Plan.

Resolved: to agree to the working draft of the Plan.

9. ADOPTING RED PHONE BOXES

Consideration was given to adopting two K6 phone boxes in the Town. BT had indicated that they would be willing to allow the Town Council to adopt them and Wiltshire Council had stated that they were unlikely to object.

L Carolyn, the local resident who first raised the issue was present to share ideas and listen to the discussion.

The Committee observed that the Town Council should only adopt the phone boxes once a concrete scheme with community backing/support comes forward.

L Carolyn to carry out a survey of residents in Westport to collect ideas for the phone box and to ascertain whether people would be willing to get involved.

The Meeting closed at 8.02pm.