

Report No. 3

Report to Policy and Resources Committee 5th November 2013

Joint Burial Committee

1. Purpose of the report

- 1.1 To consider a request received from the Joint Burial Committee to purchase a mulching mower and recover the cost through the Service Level Agreement.

2. Background

- 2.1 The current agreement with the Joint Burial Committee is based upon the Town Council supplying the labour for groundwork but using equipment provided by the Joint Burial Committee.
- 2.2 Several years ago the Joint Burial Committee purchased a small ride on mower for use in the cemetery but more modern machinery is now available with the capability to mulch the grass cuttings, avoiding the need to remove from site.
- 2.3 At a recent meeting of the Joint Burial Committee they considered a request to sell the existing ride on mower and replace with a mulching mower of similar design to that used by the Town Council.
- 2.4 It was suggested by the Joint Burial Committee that the Town Council could purchase the required mower and add the cost of purchase, service and maintenance to the charge for the Service Level Agreement thereby avoiding the necessity of reducing the reserves needed to provide the extension to the cemetery.

3. Proposal

- 3.1 A mulching mower similar to that used by the Town Council would cost in the region of £900 and could be written off over a period of five years.
- 3.2 The cost of providing the mower, repairs and servicing over a five year period would be in the region of £425 per year assuming a nil capital value at the end of the period.
- 3.3 The annual figure could be added to the charge provided the Service Level Agreement was in place for a period of five years.

4. Financial implications and risks

- 4.1 The request made by the Joint Burial Committee would not have a major impact on the reserves held by the Town Council but would rely upon the Service Level Agreement being approved by the Joint Burial Committee for a period of five years to enable the purchased price to be recouped.

5. Recommendations

- 5.1 Members are recommended to approve the request from Joint Burial Committee subject to the Service: Level Agreement being renewed for a five year period.

Jeff Penfold
Town Clerk
4th November 2013