

Malmesbury Town Council
Audit Report for the year ended 31 March 2013

Other matters not affecting our opinion which we wish to draw to the attention of Malmesbury Town Council for the year ended 31 March 2013

Trust Funds

Box 11, section 1 has been left blank. The council should consider the possibility whether they act as a managing sole trustee for the 'Mayoral Appeal' and ensure that the entire annual return has been completed before sending it to be externally audited.

Completion Notice

A completion of audit notice was not provided for the intermediate audit. The council must ensure they retain a copy of the completion notice so they can provide it for an external audit when requested.

Electors Rights

No confirmation was received that the 2012 audited Annual Return was available to electors. The Council should ensure that this is confirmed in the future.

Annual Precept

The annual precept has been stated incorrectly in box 2. The correct annual precept that the council received in 2012/13 is £345,729. The council must ensure that the necessary boxes are restated for the 2013/14 audit.

Minute Reference

The Council did not enter a Minute Reference for Section 1. This should be completed in future years.

Grant Thornton UK LLP

Grant Thornton UK LLP

Date 24/9/13.

Our ref WLT157