

Malmesbury Town Council

Town Hall
Malmesbury
Wiltshire
SN16 9BZ
7th October 2014

You are summoned to a Meeting of the Policy and Resources Committee to be held on Tuesday 14th October 2014 in the Malting Hall, Town Hall, Malmesbury, commencing at 7.00pm

Jeff Penfold
Town Clerk

Cllr R E Budgen
Cllr A J Gundry
Cllr K Power (Chair)

Cllr S Cox
Cllr S J Killane
Cllr S Shape

Cllr C C Doody
Cllr V L Penfold

A G E N D A

1. Apologies.
2. Public Question Time.
3. To receive declarations of interest
4. To receive, and adopt the minutes from the committee meeting held on the 17th September 2014.
5. To consider the income and expenditure from April to September 2014, attached as Report No.1
6. To discuss the preliminaries and timeline for agreeing next year's Budget and precept 2015-16 and any associated considerations.
7. To consider the introduction of regular monthly "Councillor Surgeries" in the Hub.
8. To receive updates on projects and actions carried forward from the previous meetings and if required agree future actions:
 - I. Community Safety Policy (inc. progress on No Cold Calling Zones and the Emergency Plan).
 - II. Structural Survey of the Town Hall.
 - III. Staff Appraisal.
 - IV. Community Asset Registration.
 - V. Employment of Administration Assistant.

- VI. Communications Policy.
- VII. CCTV
- VIII. Children and Vulnerable Persons Protection Policy.
- IX. Risk Register progress (re External Audit Report for 2013-14).
- X. Flying Monk Ground and the Malmesbury Victoria Football Club Complaints update.
- XI. Organisation of the Remembrance Sunday Service at Malmesbury Abbey.
- XII. A Boards around the Market Cross
- XIII. Standing Orders