

Malmesbury Town Council

Town Hall
Malmesbury
Wiltshire
SN16 9BZ
4th November 2014

You are summoned to a Meeting of the Policy and Resources Committee to be held on Tuesday 11th November 2014 in the Malting Hall, Town Hall, Malmesbury, commencing at 7.00pm

Jeff Penfold
Town Clerk

Cllr R E Budgen
Cllr A J Gundry
Cllr K Power (Chair)

Cllr S Cox
Cllr S J Killane
Cllr S Shape

Cllr C C Doody
Cllr V L Penfold

A G E N D A

1. Apologies.
2. Public Question Time.
3. To receive declarations of interest
4. To receive, and adopt the minutes from the committee meeting held on the 14th October 2014.
5. To consider the income and expenditure from April to October 2014, attached as Report No.1
6. To consider any suggested premises and facilities to be investigated for inclusion on the register of community assets
7. To consider the inclusion of £250 in the budget for 2015/16 to support events to commemorate the Great War, Report No.2 to follow.
8. To receive an update report on the Hub policy, usage and charging, Report No.3 to follow.
9. To receive updates on projects and actions carried forward from the previous meetings and, if required, agree future actions:
 - I. Community Safety Policy (inc. the Emergency Plan).
 - II. Structural Survey of the Town Hall update on work to the front façade).
 - III. Staff Appraisal.
 - IV. Community Asset Registration.

- V. Employment of Administration Assistant.
 - VI. Communications Policy.
 - VII. CCTV
 - VIII. Children and Vulnerable Persons Protection Policy.
 - IX. Risk Register progress (re External Audit Report for 2013-14).
 - X. Flying Monk Ground and the Malmesbury Victoria Football Club Complaints update.
 - XI. A Boards around the Market Cross
 - XII. Standing Orders
 - XIII. Councillor Surgeries in the Hub
10. To receive a report on budget pressures to be taken into consideration when preparing the budget for 2015/16, Report No.4 to follow.