

## **Malmesbury Town Council**

Minutes of the Policy & Resources Committee held in Malmesbury Town Hall on Tuesday 3<sup>rd</sup> December 2014 commencing at 7.00pm.

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**Present:** Councillors: R E Budgen, S Cox, CC Doody, AJ Gundry, L V Penfold, S J Poole, S J Killane and K Power (Chair).

**Non-attendance:** Councillor S J Shape

**In attendance:** Councillors J Exton, W Jones

### **Public Question Time**

None

### **Declarations of Interest**

None.

#### **42. Minutes**

Resolved that the minutes of the Policy & Resources Committee meeting held on the 11<sup>th</sup> November 2014 as circulated, be received and adopted.

#### **43. Non Priority Projects for 2015/2016**

The Chair agreed to take discussion on the non-priority projects for next year in advance of the budget item following a request from Councillor Doody who had to leave early to attend another meeting which had been arranged prior to the date change for the committee meeting.

Councillor Doody explained the scope of the original project to refurbish the Town Hall and how this had included a spiral staircase leading from the mezzanine floor to the area behind the stage. Councillor Budgen expressed concern about potential damage to the existing cinema projector and the visual impact of a spiral staircase on the mezzanine floor. Councillor Killane proposed that the project be properly scoped, including the cost of a suitable projector. The proposal was seconded and supported by a majority vote.

#### **44. Income & Expenditure**

Consideration was given to Report No.1 which detailed Income & Expenditure in 2014/15 up to the end of November.

#### **45. Malmesbury Victoria Football Club**

The Town Clerk presented a report outlining the request received from the Malmesbury Victoria Football Club for an additional area of land to be included within their lease at the Flying Monk Playing Field. It was proposed by Councillor Killane, seconded by Councillor Doody and RESOLVED that the request be granted to enable a storage container to be located on the site.

It was proposed by Councillor Penfold, seconded by Councillor Poole and RESOLVED that the legal fees incurred by the Town Council should be charged to the Malmesbury Victoria Football Club.

**46. Risk register**

It was RESOLVED that the issue of a Risk Register be deferred until the January meeting of the committee.

**47. Budget for 2015/2016.**

The Chair presented her report on the proposed Town Council budget for 2015/2016. Considerable discussion ensued and the following changes were made to the presented report resulting in an overall increase of £4,500:

Planning and Environment Committee - Cost centre 4096 increased to £5,000  
Town Hall and Facilities Committee - Cost centre 4118 increased to £9,000  
Town Hall and Facilities Committee - Cost centre 4213 increased to £21,000

The Town Clerk reported on the initial response from the Chartered Surveyor who had inspected the Town Hall. He advised that the areas requiring attention in the short term were the leaking room into the Malting Hall, the external wall adjacent to the old public conveniences and the external fire escape.

The committee agreed that the £25,000 funding included within the budget for priority projects would initially be directed towards the above items.

It was proposed by Councillor Killane, seconded by Councillor Penfold and agreed by a majority vote that the Town Council be RECOMMENDED to increase the level of council tax in the year 2015/2016 by 3% over the existing level.

**48. Greensquare “Whatever” scheme**

Councillor Budgen presented his report on the proposal to provide return to work experience under the Greensquare “Whatever” initiative. The individual selected would work a few hours each week promoting the Community Hub and come under the supervision of the Town Clerk and his staff. The Town Clerk explained the benefits of the scheme and confirmed that agreed arrangements could be accommodated within the existing team. It was RESOLVED that agreement be given for involvement in the scheme.

**The meeting closed at 21.30**