

Malmesbury Town Council

Minutes of the Policy & Resources Committee held in Malmesbury Town Hall on Tuesday 7th April 2015 commencing at 7.00pm.

Present: Councillors: R E Budgen, A J Gundry (Chair), S J Poole and L V Penfold.

Apologies: Councillor S Cox, C C Doody, S J Killane and K Power.

Non-attendance: Councillor S J Shape

In attendance: Councillor W Jones

Public Question Time: None

Declarations of Interest: None

73. Minutes

Resolved that the minutes of the Policy & Resources Committee meeting held on the 17th March 2015 as circulated, be received and adopted.

74. Income & Expenditure

Consideration was given to Report No.1 which detailed Income & Expenditure from 1st April 2014 to the end of March 2015. Councillor Budgen informed the committee that the Town Clerk had answered his detailed questions earlier in the day to his satisfaction. The committee RESOLVED to note the report.

75. Town Hall as a “Safe Place”

Councillor Poole presented the report prepared by the Town Clerk on the subject of offering the Town Hall to be included as a Safe Place. After discussion about any potential liabilities the committee RESOLVED to put forward the Town Hall for acceptance under the scheme.

76. Internal Audit Report

In view of the absence of several members of the committee it was proposed by Councillor Gundry, seconded by Councillor Penfold and RESOLVED to defer consideration of the report until the next meeting of the committee.

77. Measuring Gauge – Request from Malmesbury Flood Working Group

Councillor Gundry presented the report prepared by the Town Clerk and explained that the absence of a gauge prohibited the ability to assemble data that would assist in warning of flood danger. It was proposed by Councillor Poole, seconded by Councillor Penfold and RESOLVED that permission be granted to the Malmesbury Flood Working Group to install a gauge on land owned by Malmesbury Town Council.

78. Card payments

In accordance with the instructions issued at a previous meeting the Town Clerk presented a report containing the quotes received from a number of companies for the installation and operation. Discussion took place about the need to provide a facility for cashless payments and the cost benefit of so doing. The Town Clerk

advised that it would be difficult to establish the level of impulse buying lost by not having the facility and many members of the public no longer use cash for purchases. It was proposed by Councillor Gundry, seconded by Councillor Penfold and RESOLVED by a majority vote that company D shown on the report be commissioned to install the facility, to be reviewed after twelve months. Councillor Penfold suggested a minimum spend level of £5 (five pounds) which was accepted by the committee.

The meeting closed at 19.32