

## Report No. 5

### Report to Policy and Resources Committee 13<sup>th</sup> October 2015

#### External Audit Report

##### 1. Purpose of the report

- 1.1 To invite the committee to review the report received from the External Auditor and agree the actions to be taken.

##### 2. Background

- 2.1 Each year the Town Council's accounts are scrutinised by external auditors appointed for the purpose.
- 2.2 As part of the process the auditor examines a number of documents and processes surrounding the financial dealings of the Town Council and makes appropriate recommendations on the findings.

##### 3. Proposals

- 3.1 This year the auditors have stated that the information provided is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
- 3.2 The auditors have further advised that the Town Council adopts the latest Financial Regulations issued by the National Association of Local Councils and documents the internal financial controls.

##### 4. Financial implications and risks

- 4.1 There are no additional financial implications to this report.

##### 5. Recommendations

- 5.1 Members are requested to consider the recommendations of the auditor.

Jeff Penfold  
Town Clerk  
29<sup>th</sup> September 2015.

#### List of Projects

<u>Committee</u>	<u>Project</u>	<u>Notes</u>	<u>Budget</u>	<u>Estimated cost</u>
TH&F	Repairs to the rear fire escape	Work due to commence end of October to existing staircase	£15,000	£5,000

		by local company		
P&R	CCTV upgrade	Existing recorder obsolete replacement being sought and detailed brief required if system is to be upgraded	£10,000	£10,000
TH&F	Spiral staircase to Niebull Room	Originally suggested to allow for stage to have fire escape but instruction required following TH&F decision to use room for storage.	£19,000	Unknown
TH&F	Re-open and refurbish public conveniences adjacent to the Town Hall	Full and clear brief required before any action may be taken and professional support will be required	£30,000	Unknown
TH&F	Bar refurbishment	Survey results being analysed before considering suitable improvements	£20,000	Unknown
TH&F	St Aldhelm's playpark path refurbishment	Path around outside of the play area has been completed using stone chippings	£10,000	£1,000