

## Report No.2

### Report to Policy and Resources Committee 16th February 2016

#### External Stone Walls

##### 1. Purpose of the report

- 1.1 To request the committee to consider proceeding with the preliminary arrangements to undertake repairs to the rear wall of the Town Hall before the commencement of the new financial year.

##### 2. Background

- 2.1 The Town Council has previously been informed that the rear wall of the Town Hall has been damaged both by erosion and the presence of masonry bees.
- 2.2 The specialist contractor who recently undertook the repairs to the other elevations of the Town Hall submitted an estimate for the necessary work which was considered by this committee in December 2015 and included in the budget for the next financial year commencing April 2016.
- 2.3 In view of the style of construction of the rear corridor, boiler room and toilets the scaffolding will need to be of a complex design and will take time to organise.

##### 3. Proposal

- 3.1 In order to ensure that the work is undertaken at a time when the disruption to the hire of the Town Hall may be minimised arrangements need to be made with the contractor as soon as possible.
- 3.2 Early programming will also enable the work to be undertaken during the period of the year with greater daylight hours, reducing the time spent on site.

##### 4. Financial implications and risks

- 4.1 The approved budget for the next financial year includes funds for the work proposed and no expenditure will be made until after the end of the current financial year.
- 4.2 If the preliminary work is not undertaken until April the repairs may not commence until the autumn.

##### 5. Recommendations

- 5.1 The instruction of the committee is requested.

Jeff Penfold  
Town Clerk  
10<sup>th</sup> February 2016