

Report No. 2

Report to Policy and Resources Committee 6th April 2016

Replacement of boiler flue

1. Purpose of the report

- 1.1 To advise the committee of expenditure authorised by the Town Clerk to enable urgent repairs to be made to the internal flue of the boiler serving the Town Hall in accordance with the provisions of Financial Regulations.

2. Background

- 2.1 A few weeks ago a pool of water was noticed on the floor of the boiler room and the source was not immediately evident.
- 2.2 The heating engineer was employed to examine the system and found that the seals of one of the internal boiler flues had disintegrated allowing water to escape.
- 2.3 Whilst the escaping water did not prevent the boiler from functioning it was recommended that the problem required resolution as soon as possible to prevent further damage both to the boiler and the fabric of the building.

3. Proposal

- 3.1 A quotation was provided by the contractors who installed the heating system and have been maintaining the boilers since the building was refurbished.
- 3.2 The metal flue currently installed is obsolete and has been replaced by a plastic system and the two are not compatible therefore requiring a total replacement.
- 3.3 The repair will require a close down of the boiler system on a temporary basis and it is anticipated that the work will commence in early April.
- 3.4 In order to secure a swift repair it was necessary for the Town Clerk to authorise the order for a replacement flue in advance of the next meeting of the Town Hall and Facilities Committee or the Policy and Resources Committee.

4. Financial implications and risks

- 4.1 It is estimated that the cost of undertaking the essential work will be in the region of £2,000. This will initially be taken from the maintenance account for the Town Hall but this may need to be adjusted later in the year.
- 4.2 Current Financial Regulations allow for the Town Clerk to authorise urgent repairs to maintain the services of the Town Council and report such expenditure to the next meeting of the Policy and Resources Committee.

5. Recommendations

- 5.1 Members are requested to note the report and support the action of the Town Clerk.

Jeff Penfold
Town Clerk
31st March 2015.