

Malmesbury Town Council

Minutes of the Policy & Resources Committee held in Malmesbury Town Hall on Wednesday 13th April 2016 commencing at 7.00pm.

Present: His Worship the Mayor, Councillor A J Gundry
Councillors: R E Budgen, W R Jones (Chair) and S J Poole

Apologies for absence: Councillors J Exton and V L Penfold.

Non-attendance: Councillors S Cox, C C Doody and R F Sanderson

Public Question Time: None.

Declarations of Interest: None.

37. Minutes

Resolved that the minutes of the Policy & Resources Committee meeting held on the 16th February 2016 as circulated, be received and adopted.

38. Income and expenditure

The Chair presented a report previously circulated as Report No.1 providing information in respect of income and expenditure for the period April 2015 to March 2016. The Town Clerk advised that the figures included within the report did not present the final account as at close down. Adjustments were still being made and the final accounts submitted for audit. The committee noted the report.

39. Replacement of boiler flue at the Town Hall

The Town Clerk presented a report requesting approval of his actions in securing a contractor to replace a failing boiler flue at the Town Hall as a matter of urgency to prevent deterioration of the building and potential damage to the boilers. The committee resolved to support the actions of the Town Clerk and confirmed authorisation of the expenditure.

40. Free parking days

The Town Clerk presented an updated report that had previously been considered by the Town Council and passed to Policy and Resources for action. The committee were advised that two councillors were attending a meeting with the cabinet member from Wiltshire Council on the 19th April in order to seek more information. The committee resolved that the issue be further discussed at the Town Council meeting on 26th April when further information may be available.

41. Communication policy

Councillor Jones advised the committee that he had received a number of documents concerning a communication policy and that the draft document will be ready for consideration in the next few weeks.

The meeting closed at 8.05pm