

## Report No.2

Report to Policy and Resources Committee 4<sup>th</sup> April 2017

### Urgent repairs to heating system

#### 1. Purpose of the report

- 1.1 To request the committee to authorise expenditure on urgent repairs to the heating system in the Town Hall.

#### 2. Background

- 2.1 The heating system was modified during the refurbishment of the Town hall with new boilers and pipework connected to the existing radiators.
- 2.2 Over the last few weeks the main heating pump has failed on a number of occasions causing the heating to switch off.
- 2.3 The contractors have identified a fault in the pump but have been unable to locate a manufacturer capable of proving the part required.
- 2.4 In order to allow the heating to operate the pump has been set to run permanently but this situation may only be considered a temporary solution.

#### 3. Proposal

- 3.1 A quotation has been received for the installation of a replacement pump but the recommendation from the contractor is for twin pumps to be installed which would enable the heating to remain operative in the event of any future pump failure.
- 3.2 The cost of a single like for like replacement pump is £1,800.
- 3.3 To install a twin head pump the figure rises to £3,500.

#### 4. Financial implications and risks

- 4.1 It is essential that adequate heating is provided for Town Hall hirers and the staff whenever required.
- 4.2 The recent pump difficulty is the first time that such a failure has occurred.
- 4.3 If the pump could not have been placed in the permanent run mode and the weather had been colder it is likely that some hall bookings would have been cancelled.

#### 5. Recommendations

- 5.1 Members are requested to consider the need for urgent expenditure and authorise the Town Clerk to make arrangements for either a replacement pump or a twin headed pump to be installed as soon as possible.

Jeff Penfold  
Town Clerk  
28<sup>th</sup> March 2017