

Report No.5

Report to Policy and Resources Committee 5th September 2017

Emergency expenditure

1. Purpose of the report

- 1.1 To inform the committee of the action taken by the Town Clerk under the provisions of Financial Regulations in respect of emergency expenditure necessary to repair defective drainage.

2. Background

- 2.1 During the summer recess the toilets at the St Aldhelm's Mead facility were reported blocked and unusable.
- 2.2 A drain cleaning company was employed to power clean and a camera survey indicated that much of the pipework had cracked and one section collapsed.
- 2.3 The Deputy Town Clerk sought quotations from a local drainage company and other local building companies. Only the drainage company responded and was in a position to undertake the work without delay.
- 2.4 In view of the urgent nature of the work and the estimated cost being below £5,000 the Town Clerk authorised expenditure in accuracy with the provisions of Financial Regulations:

4.4. In cases of extreme risk to the delivery of Council services, the Clerk may authorise revenue expenditure on behalf of the Council which in the Clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of **£5,000**. The Clerk shall report such action to the Policy and Resources Committee as soon as possible and to the Council as soon as practicable thereafter."

- 2.5 The work commenced on the 24th August 2017.

3. Financial implications and risks

- 3.1 The bulk of funding for the work will be taken from the Town Hall and Facilities budget for maintenance the remainder will be adjusted at the end of the year.

4. Recommendations

- 4.1 Members are requested to note the report and the action taken by the Town Clerk.

Jeff Penfold
Town Clerk
24th August 2017.