

Malmesbury Town Council

Minutes of the Town Hall & Facilities Management Committee held in the Town Hall, Malmesbury, on Wednesday 26th June 2014.

Present: Councillors R Budgen (Chair), J M Exton, LG Grant, S Cox, VL Penfold

Apologies: Councillors S J Shape, A. Kettleby

Non Attendance: Nil

Public Questions: None

Declarations of Interest: None

1. Minutes

It was resolved that the minutes of the Town Hall Management meeting of 21st May 2014 be approved and adopted.

1.1 Update on Outstanding Actions

Outstanding items were discussed. Main points were:

- RB wrote to Athelstan Museum to notify them of the committee's decision to agree the relocation of the historical Fire Engine at the town hall.
- PR has discussed fitting of bell for the front door. A wireless system is being proposed.

Other items were covered by the agenda

2. Income and expenditure

The report on the latest income and expenditure for Month 2 was discussed and noted by the committee.

3. Town Hall Storage

Previous discussion re: storage issues at the town hall continued.

- KP wrote to RB outlining background to proposals for the toilets.
- Follow up on Danfors specification and reported crack in external wall
- Whether money was available for works
- Determine whether survey on external wall needs to be done
- JW to discuss with Dave Richards

Further discussion needed.

Outstanding Actions: PR to investigate feasibility of installing "Vandal Proof" loo and converting gents' side to storage. Obtain quotes for this.

5. Discuss Progress Report and Outstanding Actions re: The Hub

- Current activity being picked up by Hub Working Group
- Hub Working Party reviewing definitions for hiring of the Hub
- Proposed to invite artists to exhibit in the hub
- Hub finances due to be separated out. Not yet done RB to speak with JW

Actions: RB/PR to review booking form and definition for Community users

6. Cinema Working Party

- RB has circulated TOR's to Charles Vernon and has set up first meeting.
- SC suggested that the cinema should make more use of the satellite dish as it has potential for attracting interest and revenue

7. Bar Area Refurbishment

- SC to develop proposal for refurb of the bar area
- Consider displaying photography and or art work from local schools

8. Leisure & Youth Committee – Outstanding Issues

Kim Power gave RB a written resume on outstanding L&Y issues

Newnton Grove:

- KP advised that there is S106 money available?
- Established that Wiltshire Council own it
- AK to give update on consultation with residents

Cloister Garden:

- KP advised that this was a cross over between P&R and L&Y
- Essentially about ASB so more appropriate that P&R deal with it
- GG requested the committee has site of the original report and to be put on the next P&R committee
- TH&F has reservations about proposals to fence off the gardens and feel it should be put to P&R

St Aldhelms Mead Toilets:

- Initial works to the sewer now complete and one of two toilets has been reopened
- JW has quotes for the refurbishment work and will bring them to an extraordinary meeting of TH&F for consideration

Filands Play Area:

- This is a WC park
- Consultation between residents and Playdale
- Ideas presented to L&Y on 4th Feb 2014. Resolved to endorse proposals
- Some outstanding S106 money available. Enquire via Colin Kennerson if OK to use

- Carnival may be agreeable to funding play area
- JW to get two quotes and pass to PR to present at the next TH&F for consideration and to enable completion
- General comment that grass cutting is longer than specified
- Cycle Path – Farmer won't agree until footpath has been tried and tested

AOB

- A general question was asked regarding conditions for cancellation of bookings and process was explained
- A request from Heals for a refund of monies for their recently cancelled bookings was considered. The consensus was that the committee support the decision not to refund the monies. PR to write to advise CV of the decision

Meeting closed at 8.35pm