

## Malmesbury Town Council

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

5 November 2013

You are summoned to a Meeting of the Town Hall Management Committee to be held on **Tuesday** 12<sup>th</sup> November 2013 in the **Malting Hall**, Town Hall, Malmesbury, commencing at 7.00pm.

**J Penfold**  
Town Clerk

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Cllr R Budgen (Chair)  
Cllr S Cox  
Cllr S Shape

Cllr W G Blake  
Cllr Mrs J Exton  
Cllr M F Snell

Cllr Mrs F Caton  
Cllr Mrs K Power

## **A G E N D A**

### **To consider requests for dispensations**

1. Apologies
2. Public Question Time
3. To receive declarations of interest in accordance with the Code of Conduct
4. To receive and adopt the minutes of the meeting held on 12<sup>th</sup> October 2013
5. To receive a report on income and expenditure attached as Report No.1
6. To consider the proposed budget for the 2014-5 Council Year attached as Report Number 2
7. To receive a verbal updated report on the recent survey of the Town Hall
8. To receive a verbal report on the Town Hall Charges Working Party
9. To receive a report from the Old School Room Working Party – attached as a separate document
10. To receive a verbal report on the Town Hall Cleaning contract
11. To receive verbal reports on WiFi & High Speed Broadband provision