

Malmesbury Town Council

Minutes of the Community and Town Promotion Committee held in the Hobbes Parlour, Malmesbury Town Hall on Thursday 6th November 2014, commencing at 7.00pm

Present: Cllr S Cox (chair) Cllr RF Sanderson
 Cllr Mrs F Caton Cllr Mrs A Kettleby (vice chair)
 Cllr Mrs C Doody

1. Apologies.

Apologies were received from Cllr Mrs S Poole, Cllr ACR Woodcock and Cllr G Grant.

2. Public Question Time.

None

3. Declarations of Interest.

None

4. To approve the Minutes of previous meeting, 4th September 2014.

Resolved: Minutes approved.

5. To receive report from TIC.

Visitor numbers were generally as expected. It was **resolved** that the Committee Clerk would investigate the possibility of selling Malmesbury Ties through TIC as these are thought to be popular, with the intention of improving sales.

Action: Committee Clerk to liaise with Town Clerk with a view to selling Malmesbury Ties & to find out about fridge magnets.

6. To receive Income and Expenditure report & To discuss Budget.

Resolved. To propose the following as a draft budget for 2015/16

• Projects	£6,000
• Consumables	£3,000
• Promotional Act. & Mk'ting	£3,000
• Malmesbury in Bloom	£1,650

7. Feedback from BBC History Weekend.

Following discussion it was agreed that the BBC History Weekend was a huge success & is very good for the Town. There has been no decision as yet to hold the event in Malmesbury next year but it was **resolved** that a letter would be written by the Town Council offering support and advice with regard to parking issues and general help with the event.

8. To receive a report from Cllr Steve Cox regarding Youth Development in Malmesbury.

Following the recent changes to the Youth Service in Malmesbury, Cllr Cox met with the Youth Officer for North Wiltshire. It was **resolved** that the Community & Town

Promotion Committee will investigate possible funding options to assist the Skate Park & other Youth initiatives.

Action. Cllr Steve Cox to liaise with Matt Wigley to determine how the Skate Park is organised and how the Committee may be able to help.

9. To receive an update on the organisation of St Aldhelms Fair 2015.

Action. Cllr Kettley to continue with the formulation of an expanded fair for next year.

10. To review events – Malmesbury in Bloom & proposed Food Festival.

- It was **resolved** that Sponsorship requests for Malmesbury in Bloom will be made in March, to ensure accounting entries stay in the correlating year.
- Cllr Cox is waiting to hear from the Manager at Waitrose to find out if they are able to offer any sponsorship for the proposed Food Festival. Cllr Cox will also approach other local producers.

Action. Cllr R Sanderson to make enquiries as to when Tetbury Food Festival takes place.

11. To receive an update from Cllr F Caton regarding The Town Team.

Cllr F Caton reported that the Town Team held a workshop on the 29th October to present the in depth research carried out by The Retail Group. It was **resolved** that Cllr Caton will forward a report from The Retail Group to all Councillors after it has been received on the 14th November.

Meeting closed at 8.45pm