

## Malmesbury Town Council

Minutes of the meeting of the Community and Town Promotion Committee held in the Malting Hall, Malmesbury Town Hall on Thursday 7<sup>th</sup> January, commencing at 7.00pm

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**Present:** Cllr S Poole Cllr ACR Woodcock Cllr S Cox  
Cllr G Grant Cllr F Vandelli Cllr M Jennings

*Cllr Poole stated that since the resignation of Cllr Kettleby no-one had been formally proposed as Vice Chair. Cllr Cox nominated Cllr Grant as Vice Chair, this was seconded by Cllr Woodcock, the vote was unanimous.*

**1. Apologies.**

Apologies were received from Cllrs. Sanderson & Doody.

**2. Public Question Time.**

None.

**3. Declarations of Interest.**

Cllr Poole stated that she had an interest in a possible future event as secretary of the Malmesbury Jazz Society.

**4. To receive the Minutes of meeting held on 5<sup>th</sup> November 2015.**

Minutes received & approved.

**5. To discuss content for Festival Town Guide 2016.**

It was resolved that content for the Festival Guide 2016 would include;

St Aldhelm's Fair  
Boondocks Festival  
BBC History Weekend  
WOMAD  
Carnival  
Food Festival  
Late Night Shopping

**6. To give consideration to future projects.**

It was **agreed** that, subject to the preparation of reports at a future meeting & approval from the committee, the Community & Town Promotion Committee would give consideration to the following events.

St Aldhelm's Fair	May	SP, CD, GG & FV
Malmesbury in Bloom (Floral displays)	Spring/Summer	SP
The Queen's 90 <sup>th</sup> Birthday; 'Picnic in the Park'	June	
1 Day Jazz Festival	July	SP
WOMAD	July	FV, MJ & GG
Food Festival (within the Carnival)	August	SC
<u>Youth Events</u> – Art Exhibition, Battle of the Bands, an evening of short films, 'up-cycling' workshop	Various	FV, SC & GG
Commemorative Afternoon Tea	Sept/Nov	CD & SP
Philosophy Festival	October	CD
Late Night Shopping	December	
Hare Trail	2017	SP

**7. To receive a report from the Town Team Representative.**

It was **resolved** that the C&TP Committee would approve the expenditure of £650 towards additional copies of the Town Guide from the Promotion & Marketing budget. Cllr Grant circulated a paper outlining the organisation of Late Night Shopping, it was **agreed** by all that a letter of thanks would be drafted to send to organisations and individuals involved in putting the event together.

**8. To receive a report from the Local Youth Network representative.**

Cllr Grant stated that there is considerable opportunity for funding of Youth Projects.

**9. To receive any update (if available) on proposed uses for YMCA funds currently held for expenditure in Malmesbury.**

No update was available but it was **agreed** that a strategy needs to be in place with regard to YMCA funds.

**10. To discuss preliminary arrangements for St Aldhelm's Fair 2016.**

A working party was formed, comprising Cllrs. Doody, Poole, Grant & Vandelli.

**11. To consider a plan of action for a Youth Fair.**

It was agreed that the Youth Fair would be held on Saturday 19<sup>th</sup> March 2016, Cllr Poole will prepare a report for a future meeting to agree a small budget for the event. The Clerk is to send an email to youth organisations to inform of the date and to invite them to take part.

**12. To receive a report from the Tourist Information centre.**

The report was noted by the Committee, Cllr Poole will attend Malmesbury Primary School next week to give a talk on the role of the TIC in Malmesbury by request of the School.

**13. To receive Income & Expenditure report.**

The report was noted by the Committee, expenditure under the 'Projects' heading is anticipated to be higher than last year due to the increase in Youth Projects and The Queen's 90<sup>th</sup> Birthday celebrations. Clerk to inquire whether printing of first Town Guide print run has been deducted from the promotion & marketing budget heading.

**The meeting closed at 9.25pm**