

Report to the Policy & Resources Committee 5th October

Carnival Room Hire

1. Purpose of the Report

To provide information to the Committee on the usage of the Town Hall by the Carnival Committee and to determine pricing structure for future Carnival events

2. Background

- 2.1 It was previously agreed that the carnival could hold four events at the Town Hall free of charge and that others would be charged at the community rate
- 2.2 Staff want to ensure that Members are aware of the implications of this given that the free events would usually generate significant income
- 2.3 Discussion has taken place previously, noting concerns that the Town Council is losing revenue due to staff/running costs with other reduced bookings

3. Financial Implications & Risks

- 3.1 Income to the Town Council from Carnival events for this year is currently £347.50
- 3.2 Free events granted to the Carnival would have generated £572.75 income. The highest individual booking would have been £312.50 and the lowest being £49.50.

4. Recommendation

Members determine future pricing structure, possibly introducing a minimum 'loss' for events held.

Claire Mann
Town Clerk
September 2022