

## Malmesbury Town Council

Minutes of the **Policy and Resources Committee Meeting**  
Held in Malmesbury Town Hall on **Wednesday 2<sup>nd</sup> November 2022** at 7.00pm.

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**Present;** Councillors: K Power, W Jones, C Ritchie, P Exton & S D'Arcy

**Also present:** Claire Mann (Town Clerk)

Cllr Power was elected Chair in the absence of Cllr W Jones

**PR/22/93 To receive declarations of interest**

None received

**PR/22/94 To receive apologies**

Apologies received from Cllrs F Smith, P Smith, G Grant & C Doody

**PR/22/95 Public question time in respect of items included in this agenda**

None received

**PR/22/96 To approve minutes of meetings held on the 5<sup>th</sup> October**

The minutes of the meeting held on the 5<sup>th</sup> October were approved and signed as a correct record.

**PR/22/97 To note income & expenditure report**

Cllr Ritchie asked about the increase in the Insurance paid. The Clerk replied that many other Councils have experienced a dramatic increase this year, some over 200%. The Clerk had raised this with the Chair of P&R when the invoice was received. Time was too short to seek another quote at that stage but the Clerk reported that the agreement has only been made for 1 year, rather than the offered 3 years. Another quote is being sought for next year. Cllr Ritchie requested that a summary is prepared by the Clerk to accompany the figures.

*Cllr W Jones arrived*

**PR/22/98 To consider outcome of recent Community Governance Review and determine way forwards (report Cllr Grant)**

Cllr Grant had circulated a report in his absence. Following discussion it was agreed that Cllr Power as Mayor would write to the Electoral Review Committee noting several points made by P&R;

- What was the purpose of the ERC? No reasonable engagement had taken place with MTC during the consultation period
- Why had the Committee changed its original support of the proposal?
- The proposed increase in Councillor numbers by MTC would only have been required had Malmesbury taken on areas of St Paul Malmesbury Without PC
- The proposed Warding by MTC would only have been required had Malmesbury taken on areas of St Paul Malmesbury Without PC

Cllr Power will circulate the letter to members of P&R for comment before sending.

Members were also asked to forward comments and ideas to the next P&R meeting.

**PR/22/99 To consider action that could be taken to support residents for the coming Winter (report Cllr Grant)**

Cllr Grant's report was noted. Cllr Power stated that several conversations are taking place with organisations to extend their usual groups/meetings to provide extra time in those spaces. It was also noted that Cllr Doody is involved with the reinstatement of the Luncheon Club. It was suggested that the Luncheon Club forwards a grant funding application as soon as possible.

**PR/22/100 To consider request from Wiltshire Citizen's Advice for grant funding**

Following discussion it was agreed that the Clerk would convene a meeting with Wiltshire Citizens Advice to find out if other help could be offered, room use as an example as there is no CAB in Malmesbury and hasn't been for some time.

**PR/22/101 To consider Councillor requirements for electronic devices (Cllr D'Arcy)**

Cllr D'Arcy stated that once the ICT review had been completed, it is anticipated that a 'Share Point' will be available and that all relevant documents will be available to everyone.

**PR/22/102 To discuss strategy for infrastructure improvements through Wiltshire Council's S106 allocation and other funding, and determine next steps**

Members noted that because of the forced development that Wiltshire Council imposes onto Malmesbury, Wiltshire Council should engage with the Town Council from the outset to determine S106/CIL allocation. Malmesbury Town Council is far better placed to identify the needs of the Community. MTC wants to know what the WC criteria for S106/CIL is and how it is moderated.

**PR/22/103 To determine Town Council strategy on the use of S106 & CIL to the benefit of the Community**

It was resolved that Cllr D'Arcy would lead a Working Group to identify the Town Council strategy on use of CIL/S106 expenditure. All members of P&R would be on the group to represent all Committees.

A meeting would be convened as soon as possible

**PR/22/104 To receive verbal update on robes and hats for Councillors and determine next steps**

It was agreed that Cllr W Jones would work with the Town Clerk to move this forward. Several members of the Committee have been Mayor of Malmesbury and all agreed that the blue ribbon should be removed.

Cllr Power has asked the school for a 3D print of the chain to create a bespoke case.

**PR/22/105 To receive a verbal update on progression with CCTV for the Town (report Cllr Grant)**

Following discussion it was agreed that the Clerk would make an application for a Substantive Highways Scheme, as suggested by David Thomas of Wiltshire Council, to assist with funding for the necessary lighting columns to accommodate CCTV cameras etc

Meeting closed at 9.20pm