



MALMESBURY TOWN COUNCIL

Minutes of the **Town Hall and Facilities Committee Meeting**
Held in Malmesbury Town Hall on **7th November 2024** at 7 pm.

Present: Councillors R Hastings, S D'Arcy, P Exton, S James, C Doody, R Sanderson and L Crawford-Price

Also present: Claire Mann (Town Clerk) and Cllr M Crawford-Price

TH&F/24/79 To receive declarations of interest

None received.

TH&F/24/80 To receive apologies

None received.

TH&F/24/81 Public question time in respect of items included in this agenda

None received.

TH&F/24/82 To approve minutes of the meeting held on the 10th October 2024.

Cllr Sanderson stated that he had not been present at the meeting and had forwarded apologies, subject to this amendment the minutes were approved and signed as a correct record of the meeting.

TH&F/24/83 To receive income & expenditure report

To report was noted.

TH&F/24/84 To note and consider project status report.

Following discussion the report was updated to include the following;

- A sign to be made stating the 3 tonne single axle weight limit on Cuckingstool Mead Bridge.
- The Town Council will purchase white goods for the Old School Room kitchen.
- The doors to the kitchen will be investigated for replacement to a more suitable arrangement.
- The lift replacement will be added to the project list.
- The Town Clerk and the Town Hall Administrator will put a recommendation to Policy and Resources following Structural Survey for work to be done.

TH&F/24/85 To consider budgetary requirement for coming year (2025/26)

It was agreed to forward the following to P&R;

Central Council-101	Nominal Code	24/25 To date	24/25 Budgeted	24/25 expected y/e	25/26 Proposed
Income					
Jackdaws Electricity Cont	1004	£947.00	£3,000.00	£1,623.00	£1,600.00
Jackdaws Rent MTC	1005	£6,000.00	£12,000.00	£12,000.00	£12,000.00
Town Hall Hire	1006	£27,567.00	£40,000.00	£51,389.00	£50,000.00
Town Hall Bar Sales inc Cinema	1035	£5,607.00	£5,500.00	£8,000.00	£9,000.00
Lodge Rent	1038	£8,750.00	£13,800.00	£13,800.00	£13,800.00
Friday Market Stalls	1169	£3,600.00	£6,000.00	£6,170.00	£6,000.00
Cinema Ticket Sales	1192	£13,269.00	£17,500.00	£22,743.00	£22,000.00
Total		£65,740.00	£97,800.00	£115,725.00	£114,400.00
Expenditure					
Friday Market Expenses	4017	£50.00	£250.00	£86.00	£100.00
Cemetery Lodge Maintenance	4019	£133.00	£1,500.00	£1,000.00	
TH Bar Purchases Inc Cinema	4060	£2,839.00	£3,500.00	£4,866.00	£5,000.00
Outside Areas Improvements	4101	£8,933.00	£5,000.00	£5,000.00	£5,000.00
Consumables Town Hall	4111	£3,282.00	£4,000.00	£5,626.00	£6,000.00
Town Hall Asset Maintenance	4131	£41,904.00	£15,000.00	£15,000.00	£15,000.00
Town Hall Improvements	4132	£5,609.00	£12,000.00	£9,615.00	£10,000.00
Cinema Expenses	4640	£6,745.00	£7,500.00	£11,562.00	£12,000.00
Licences	4641	£1,727.00	£2,000.00	£2,000.00	£2,000.00
Total		£71,222.00	£50,750.00	£54,755.00	£55,100.00

Meeting closed at 7.40pm